



## WESTMINSTER CULTURAL COUNCIL

### MINUTES OF THE MEETING

**JANUARY 10, 2024**

**Members Present:** Pat McAllister, Cindy Flynn, Sammi Dawley, Bette Roy, Patricia Gendron, Jim Hedlund, Jo Grant, Jonathan Harvey, and Nancy Swanson. Audra Kirtland attending.

Pat McAllister opened the meeting at 10:02.

**Minutes:** The minutes of the meeting were distributed and read. Jonathan Harvey moved to accept the minutes, seconded by Jo Grant and approved by all.

**Treasurer's Report:** The Treasurer's Reports were distributed for 20023 and 2024. A discussion of the amount of funds expected for 2024 ensued. Jo stated that she had not heard of a reduction in funds for this year as yet. Pat Gendron moved to accept the Treasurer's Reports as presented, Nancy Swanson seconded, and all approved.

**Old Business:** Nancy Swanson advised the members that Mark Girouard has consented to keep his photographs in the Little Town Gallery for another two months.

#### **New Business:**

- Audra Kirtland told the group that she intends to publish a town newsletter, which would be distributed to the citizens electronically by Facebook, the town website, and in print. She would like to include the items from the brochure. Pat Gendron volunteered to coordinate with Audra. Pat McAllister will send the Mission Statement, suggested by Jim Hedlund, to Audra.
- Thank you notes were received from the Discovery Museum and the Village Foundation.

- The Needs Survey will be sent with the Census this month to all households. There was a significant response from the town last year. We will collect the data and discuss results at the June meeting.
- The brochure of grants was discussed. Audra Kirtland volunteered to re-design and place the information in the proposed town newsletter. Sammi Dawley will check the cost of printing in color. Cindy Flynn moved to set aside \$200.00 to print 100 copies, seconded by Jim Hedlund, approved by all. Events could be announced on the electronic board (Audra will check) and in Wonderful Westminster Facebook Page (Bette will publish these).
- With the publicity, it is hoped that more events will be attended by council members.
- Members must take the Conflict of Interest training by February 4, 2024. Pat McAllister will send the link.

**Other:** Tamie took a picture of the council for the Town Report. Pat McAllister will send the report to Tamie.

**The next meeting will be June 5, 2024 at 10:00.**

Jim Hedlund motioned to adjourn the meeting, seconded by Cindy Flynn and approved by all. The meeting was adjourned at 11:04 am.

Respectfully submitted,

Patricia Gendron  
Secretary.