

**Forbush Memorial Library  
Board of Trustees  
Agenda for Meeting  
Tuesday, August 9, 2016, 5:00 PM**

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2016 AUG -3 AM 8:33  
TOWN OF WESTMINSTER

**Call to Order**

**Correspondence**

MBLC: ARIS due August 19, financial report due October 7

**Director's report**

Six job interviews done 7/19, BOS approval 7/25

George Lane family reception held 7/22

Three book distributor contracts re-issued to 2019

Six thank-you notes sent for donations for Ruth Miriam Kaski

**Committee reports:**

**Curatorial Committee**

Report of 7/22 meeting

*Clark Henry Coolidge* installed

**Building & Grounds**

A/C system failure 7/20-24

Fire panel alert 7/22, smoke detector replaced

Garden care continues-next steps

**Old Business**

Review of Board by-laws

Discussion of current long-range plan document

**New Business**

Should the library close on Saturday, September 3?

**Adjournment**

Next meeting: WEDNESDAY, September 14 at 5:00pm