

FORBUSH MEMORIAL LIBRARY
Board of Trustees
AGENDA for MEETING of
Tuesday, October 13, 2020, 6:30 PM

RECEIVED
2020 OCT -7 AM 8: 57
TOWN OF WESTMINSTER

*Due to current ongoing conditions participation in this meeting will require remote access.
Log-in information will be provided by calling 978-618-0421 prior to meeting.*

Call to Order, approval of Minutes of September 8, 2020

Correspondence:

Director's Report

- Report on additional Saturday hours
- Preparations for limited appointment-only & browsing "soft" opening schedule
- Status of Head of Youth Services & children's room services for fall
- ARIS completed, signed, received at MBLC, financial & compliance report done
- 2020 Great Decisions WCC grant closed out
- Boy Scouts troop requests visit

Committee Reports

- Curatorial (no written report)

Building & Grounds

- Status of downspout repair
- Trim painting finished, doors and sign remain to do
- Status of HVAC air filtration in ductwork
- Progress on ADA compliance; tasks & costs
- Status of chiller bids

Old Business

New Business

Adjournment

Next meeting date: ***Tuesday, November 10, 2020, 6:30 pm***