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TOWN OF WESTMINSTER

FORBUSH MEMORIAL LIBRARY
Board of Trustees
Agenda for Meeting
Tuesday, November 10, 2020, 6:30 PM

*Due to current ongoing conditions participation in this meeting will require remote access.
Log-in information will be provided by calling 978-618-0421 prior to meeting.*

Call to Order, Approval of Minutes of October 13, 2020

Correspondence:
none

Director's Report

- Report on addition of browsing hours by invitation
- Preparation for public appointment-only opening/letter to residents published
- Post card outreach to elderly in 2nd phase
- Request for Head of Youth Services to work from home during November approved
- Financial & compliance report completed, signed, received at MBLC

Committee Reports

- Curatorial (no written report)
 - Search for identity of unknown portrait – remove?

Building & Grounds

- Energy Advisory Committee: lighting upgrade proposal
- Status of downspout repair
- Meeting with painter on refinishing front doors
- HVAC switched to winter heating
- Progress on ADA compliance: no report
- Status of chiller bids

Old Business

New Business

- Ideas for enhancing the web site
- Request for resumption of gentle stretch classes

Adjournment

Next meeting date: ***Tuesday, December 8, 2020, 6:30 pm***