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TOWN OF WESTMINSTER

**FORBUSH MEMORIAL LIBRARY**  
**Board of Trustees**  
**Agenda for Meeting**  
**Tuesday, December 8, 2020, 6:30 PM**

*Due to current ongoing conditions participation in this meeting will require remote access.  
Log-in information will be provided by calling 978-618-0421 prior to meeting.*

Call to Order, Approval of Minutes of November 10, 2020

Correspondence:

Westminster Historical Commission: request for Eloranta Room for monthly meeting

Director's Report

Amy, Head of Youth Services, began full-time work December 1<sup>st</sup>

ILL clerk replacement job posting progressing

MBLC LISTA grant intent letters submitted for health outreach, fine art handout

Fall Town Meeting report

Cub Scouts visit library

Thank-you to Kim for new banners and signboard message

Committee Reports

Curatorial (no written report)

Building & Grounds

B&G committee meeting report

Additional plastic shielding ordered for circulation desk

Status of downspout repair

Request for cost of fire panel upgrade

Status of chiller bids

Automatic doors annual maintenance done

Old Business

New Business

Ideas for enhancing the web site

Adjournment

Next meeting date: ***Tuesday, January 12, 2021, 6:30 pm***