

Parks and Recreations Committee

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TOWN OF WESTMINSTER

Meeting Minutes

Thursday, Nov 23, 2021 @ 7:37 pm

Members present: Ralph LeBlanc, Missy Banks, Jessica Costa, Brad Forrest and Jason Cox.

Minutes from Oct 14, 2021 Approved Jess^{1st}, Missy 2nd all approved.

- 1) Christmas Tree Lighting celebration set for December 5, 2021. At 4pm Flyers sent out to schools and on Facebook. Lions Club doing hot coco and cookies, Neighbors Helping Neighbors doing s'mores kits, Santa arriving via fire truck at 4:20. Westminster Elementary School choir will be singing. Parks and Rec will set-up fire barrels and get candy canes.
- 2) Members discussed the Colony Road Fields project and our desire to continue to have the engineering and design funded at the May Annual Town Meeting in 2022. Motion to request \$77,220 for a warrant article Missy 1st and Jess 2nd all in favor.
- 3) Discussed Parks and Rec's meeting with Capital Planning on December 1, 2021 Ralph will attend with sports team's representatives. Conversation was about questions that Capital Planning had presented to Parks and Rec about the fields project and the answers that were acquired from engineer, town planner and highway superintendent. Voted to present the request for money for the engineering and design funded at the May Annual Town Meeting in 2022 and present a five-year Capital Plan to Capital Planning on December 1, 2021. Jason motioned, Jess 2nd.
- 4) Committee discussed preparing budget request and to investigate what the costs would be to expand the Summer Rec Program for the summer of 2022. Ralph will run the number for next meeting.
- 5) Update on town playground. Still considering Bacon Street if investor for the Old Town Hall falls through and the Azarian Barn site on Academy Hill as a back-up site. Ralph will work on getting a new estimate for the playground equipment for Bacon Street site as the one we have is over a year old.
- 6) Ideas for future projects. Easter egg hunt in spring, a drive-in movie night around Halloween (*Ralph will check with the ski area, Jess will get price on screen rental*), acquire more funding for additional concert and community events. A public skate event was suggested during winter break, which cost between \$250-\$300. Ralph motioned to spend the money to fund a town wide skate at the Gardner Rink, Missy 2nd all in favor.
- 7) Meeting adjourn at 8:32 p.m. Jess 1st, Brad 2nd all in in favor.

Signature of Individual Submitting

