**WESTMINSTER**
PARKS & RECREATION

# Parks and Recreations Committee

## Meeting Minutes

Thursday, February 3, 2022 @ 6:07 pm

Members present: Ralph LeBlanc, Missy Banks, Jessica Costa and Brad Forrest. Rebekah Traylor remoted in for some of the meeting.

Minutes from January 6,2022 Approved Missy 1st, Brad 2nd all approved.

1) Town Planner Stephen Wallace gave presentation about open space/recreation stabilization.
2) Stephen Wallace advised us on the "Parks" grant.
3) Ralph made a motion to "defer a letter of support for the request to support an open space/recreation stabilization account, until we know the town's position on stabilization accounts". Missy 2nd all in favor.
4) Conversation about Parks and Recreation and the Upton Building. Member believe we have two big projects we are addressing. Ralph made a motion "Parks and Recreation would be willing to be a tenant if the town made it (Upton Building) a town building. Though, Parks and Recreation does not want to pursue it is as a project." Missy 2nd and all in favor. Ralph will advise the Select board.
5) Board talked about Easter egg hunt on Academy hill for Saturday, April 16th. Ralph made a motion "To purchase a bunny costume for $342.79 and spend up to $300 on eggs and candy". Brad 2nd all in favor.
6) Summer Concerts are being identified. Fred Ellsworth and his band is booked for June 18 at a cost of $1,000. We will look to attract more food trucks.
7) Ralph reached out to Big Random trying to get price and availability.
8) Parks and Recreation talked about the request to support the Community Preservation Act. Board decided not to take a position at this time.
9) Board talked about continue to allow chairman to sign bills and payrole. Ralph made a motion "to allow the chairman to sign bills and payroll without additional signatures. Jess 2nd all in favor.
10) Board voted to host 2nd open skate during February school vacation for $500. Ralph 1 st, Missy 2nd all in favor.
11) Meeting adjourn at 6:41 p.m. Missy 1st, Brad 2nd all in in favor.

Signature of Individual Submitting

_Chairman_

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