

Town of Westminster

Planning Board

Phone: (978) 874-7414

Tracy Murphy, Town Planner

Gregg Buckman, Chair

Marie N. Auger, Vice Chair

Dan Bartkus

Jodi Snyder

Jacky Nally

Planning Board Meeting Minutes – November 8, 2022, Westminster Town Hall, room 205

Members Present: Gregg Buckman, M. Auger, Dan Bartkus, Jodi Snyder

Staff: Town Planner Tracy Murphy

Absent: Jaclyn Nally, Andrea Mastrototaro

Additional Attendees: Brian Marchetti, McCarty Engineering, Inc.

G. Buckman called the meeting to Order at 7:00 pm.

Minutes from October 25, 2022

D. Barkus motion to accept minutes as presented/J. Nally second

Discussion: none

The Minutes from October 25, 2022 were approved 4-0-0.

New Business:

Brian Marchetti, McCarty Engineering, Inc. presented a request for an extension of the Earth Removal permit issued to Westminster Business Park (WBP), LLC for Phase III – Lot I-7 for an additional 2 years.

D Bartkus motion to grant 2 year extension /J Snyder second

Discussion: M Auger asked for an update on where the project stands. Brian Marchetti explained that the permit holder has halted earth removal at this time pending the construction schedule for parcel I-7. They do not want to remove too much earth only to have to replenish should that become necessary.

The extension was granted 4-0-0

D Bartkus motion to adjourn/M Auger second

Meeting adjourned at 7:07pm

Documents discussed as this meeting:

- October 25, 2022 meeting minutes
- Letter to the Board dated October 6, 2022 from McCarty Engineering, Inc.

Respectfully submitted,

Tracy Murphy

Westminster Town Planner