



Town of Westminister

MASSACHUSETTS 01473
FROM THE OFFICE OF THE
PLANNING BOARD

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Jon Wyman, chairman

Marie N. Auger, vice chairman

Dan Bartkus

Lawrence Skamarycz

Mike Smith

Planning Board Meeting Minutes - **February 23, 2021**

Remote Participation ZOOM Meeting

Members present: Jon Wyman, Marie Auger, Dan Bartkus, Mike Smith and Larry Skamarycz
Town Planner, Stephen Wallace.

Staff: Andrea Mastrototo, Recording Secretary

Additional Attendees: Chris Mossman

J. Wyman read the Governor's open meeting order.

J. Wyman called the meeting to order at 7:00 PM.

Administrative Matters

First order of business, Approve meeting minutes from February 9, 2021 and revised meeting minutes from November 24, 2020.

M. Auger made a motion to accept the minutes for February 9, 2021. L. Skamarycz seconded, Roll Call Vote, all in favor, motion carried (4-0). D. Bartkus abstained, was absent from that meeting.

L. Skamarycz made a motion to accept the minutes for November 24, 2020. M. Auger seconded, Roll Call Vote, all in favor, motion carried (5-0).

Next order of business, Approval Not Required (ANR) plan for Murray & Sara Clark, and Jeffrey & Bonnie Person, land swap, 83-91 Town Farm Road, Map 89, Lots 37, 38 and 39. The board reviewed and discussed. M. Auger made a motion to endorse the plan as presented. D. Bartkus seconded, Roll Call Vote, all in favor, motion carried (5-0).

Next order of business, Approval Not Required (ANR) plan for the Cormier Revocable Trust, one new house lot with frontage on Narrows Road, Tax Map 122, Lot 4. The board reviewed and discussed. M. Auger made a motion to endorse the plan as presented. L. Skamarycz seconded, Roll Call Vote, all in favor, motion carried (5-0).

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Next order of business, Approval Not Required (ANR) plan for the Woti Living Trust, no new house lots, lot line adjustment on Hager Park Road, Tax Map 137, Lot 17. The board reviewed and discussed. D. Bartkus made a motion to endorse the plan as presented. M. Smith seconded, Roll Call Vote, all in favor, motion carried (5-0).

Next order of business, Vote to sign the Mylar for Kiwi Court definitive subdivision coming off 66 Ashburnham State Road, owner/applicant is BRNG LLC (Tax Map 12, Lot 6). The board reviewed and discussed. D. Bartkus made a motion to sign the plan as presented. M. Auger seconded, Roll Call Vote, all in favor, motion carried (5-0).

Other Business

Last order of business, Open Meeting Complaints: Jill Normandin regarding Planning Board meeting minutes. The Board reviewed the Attorney's letter. M. Smith made a motion to accept the Attorney's letter. D. Bartkus seconded, Roll Call Vote, all in favor, motion carried (5-0).

Adjourned: 7:18pm

Documents discussed at this meeting:

- Meeting minutes from February 9, 2021 and revised meeting minutes from November 24, 2020.
- Approval Not Required (ANR) plan for Murray & Sara Clark, and Jeffrey & Bonnie Person, land swap, 83-91 Town Farm Road: plan & application.
- Approval Not Required (ANR) plan for the Cormier Revocable Trust, one new house lot with frontage on Narrows Road: plan & application.
- Approval Not Required (ANR) plan for the Woti Living Trust, no new house lots, lot line adjustment on Hager Park Road: plan & application.
- Mylar for Kiwi Court definitive subdivision.
- Open Meeting Complaints: Jill Normandin regarding Planning Board meeting minutes (#8 & #9) and Town Counsel response.

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