

**TOWN OF WESTMINSTER**  
**PLANNING BOARD**  
**MEETING MINUTES**  
978-874-7414  
Tracy Murphy – Town Planner

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JODI SNYDER, CHAIR • ISAIAH GRIGOS, VICE CHAIR • JACKLYN NALLY, CLERK • MICHAEL FERRIS • AMY FANTONI

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**MARCH 26, 2024**

<b>Minutes Approved:</b> 4/9/24
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Members Present: Jodi Snyder, Isaiah Grigos, Jacklyn Nally, Michael Ferris

Members Absent: Amy Fantoni

Staff Present: Tracy Murphy

Others Present: Brian Marchetti, Tim Masters

J. Snyder called the meeting to order at 7:00 PM and in room 205 of the Town Hall. She announced that the meeting was being recorded by Ashburnham/Westminster Community Media and no other recording devices have been brought to her attention.

**Administrative Matters:**

Approval of Minutes - March 12, 2024

J. Nally made a motion to approve the minutes from March 12, 2024, I. Grigos seconded the motion and motion passed unanimously.

Dellogono Way Subdivision Extension

Brian Marchetti was present to discuss an extension of time for construction of the Dellogono Way Subdivision Project. The project stalled due to the well moratorium and now that it has been lifted someone wants to buy the land and permit Mr Dellogono to build the subdivision, but they would like to extend the extension on the subdivision decision which is set to expire on September 27, 2024. The request is for an extension for additional 2 years. Board of Health is aware of this extension and would need to be involved at a later date when moving forward and getting permits.

M. Ferris made a motion to approve the extension. J. Nally seconded and motion passed unanimously.

T. Murphy stated that the extension would now be September 27, 2026.

**Public Hearings:**

5 East Main Street

The Special Permit Site Plan Approval & Storm Water application submitted by Eric Callahan, has asked for a continuance due to it not being a full board today's hearing. He has requested it be continued to April 9<sup>th</sup>.

J. Nally made a motion to continue the Special Permit Hearing to April 9<sup>th</sup>. J. Snyder seconded and the motion passed unanimously.

**Misc:**

J. Snyder inquired about any Town Planner's applying and T. Murphy said that there have been a few applicants for both The Town Planner position and the Land Use Assistant. Town Administrator will be interviewing next week, when she returns from vacation.

M. Ferris made a motion to adjourn, it was seconded

Meeting adjourned at 7:08 PM

**Exhibits:**

Minutes of March 12, 2024

Email requesting a continuance for the Delogono Subdivision dated March 7, 2024

Original Subdivision decision dated September 27, 2024