



TOWN OF WESTMINSTER
PUBLIC SAFETY BUILDING COMMITTEE
WEDNESDAY, APRIL 21, 6:00PM
MEETING MINUTES

- Call to order
 - *VON SALMI CALLED THE MEETING TO ORDER AT 6:08PM. PRESENT WERE- CHIEF LEBLANC, VON SALMI, KERRY KOSKINEN, CHIEF BUTTERFIELD, DAVID MONTY, DAVID TURCOTTE, PAUL BLANCHARD, LISA ROCHELEAU, CHRIS MOSSMAN, KEITH HARDING, JIM DELISLE; ABSENT: MARK HAWKE, JIM DELISLE, CHRIS MOSSMAN,*
 - *CONSULTANTS: MATT SALAD, TECTON; TONY DiLUZIO, COLLIERS*
 -
- Meeting minutes of March 24, 2021
 - *Motion to accept the meeting minutes of March 24, 2021 as submitted offered by L Rocheleau, Motion seconded by V. Salmi; hearing no further discussion the motion passed unanimously by roll call vote.*
- Tecton Programming Update
 - *Tecton presented a revised plan for the renovation of the existing public safety building to accommodate the Fire Department*
 - *3 zones of construction Heavy Reno, Minor work, and Refresh*
 - *10% of the building would require heavy renovations*
 - *Overall, the modifications would be target at \$2.5M dollars for construction*
 - *Soft costs would likely be another \$750,000*
 - *Total project budget would target not to exceed \$3.5M*
 - *Little to no site or building envelope improvement.*
 - *Chief Butterfield urged that this would be a band-aide approach to make the building last 10 years or less.*
 - *All in in a single project would maximize efficiency of the design and construction process*
 - *Both Schools and DPW have expressed interest in the existing facility*
 - *Town Administrator has advised the full project could be funded*
 - *Tecton presented a more "squared off" floor plan of 11, 118sf for PD*
 - *Site plan showing future Fire addition was presented*
 - *Need to update the plan and accommodate the Hager Park Trail heads and parking*
 - *Request o provide 6-8 parking spaces*

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- Survey and Geotech Services Update
 - ***Colliers that the proposal received from Places Consultants had been authorized by the Town Administrator.***
 - ***Colliers advised the physical survey work should take place on site over the next 10 days.***
- Committee working session for development of town Q&A and presentation brochures – no activity
- Public comments – No public present
- Set next meeting date – ***May 19, 2021 at 6:00PM*** April 21, 2021
- Adjournment: ***V. Salmi motion to adjourn at 7:41PM Seconded by K. Koskinen, the meeting adjourned.***

David Turcotte
Committee Chair

Respectfully Submitted,

Anthony DiLuzio

Senior Project Manager

Main +1 413 592 0030 | Mobile +1 774 262 2770

COLLIERS PROJECT LEADERS

67 Hunt Street, Suite 119

Agawam, MA 01001

www.cplusa.com

[LinkedIn](#)