



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

July 10, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of June 26, 2017 as written. The motion seconded by Commissioner Ryder. Voted unanimously.

6:02 PM Commissioner Ryder made a motion that the Commission sign the Water Accounts commitment for the month of June 2017 in the amount of \$839.41 and the Sewer Accounts commitment for the month of June 2017 in the amount of \$2,686.92. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:04 PM Commissioner Butterfield made a motion that the Commission sign the MassDOT Chapter 90 project request in the amount of \$195,000 for milling and paving Fitchburg Road/Route 31 from Cody Road to the Princeton town line. The motion seconded by Commissioner Ryder. Voted unanimously.

6:05 PM Commissioner Butterfield made a motion that the Commission sign the MassDOT Chapter 90 project request in the amount of \$140,000 for overlay paving South Street from Dawley Road to the Minott Road. The motion seconded by Commissioner Ryder. Voted unanimously.

6:07 PM Commissioner Butterfield made a motion that the Commission sign the MassDOT Chapter 90 project request in the amount of \$50,000 for reclaim and paving Dawley Road. The motion seconded by Commissioner Ryder. Voted unanimously.

Whitman River Sewer Improvement Project

The Director updated the Commission on the progress of the project. The Director notified the Commission that Wright-Pierce will require an amendment to increase the construction phase engineering services by \$20,000 due to the delays in the fabrication of the culvert and utility coordination with the MassDOT, National Grid, Verizon and the private pump station for the Meadows at West Hill condos. Wright-Pierce also has indicated that they may have underestimated these costs. Chairman Emerson was

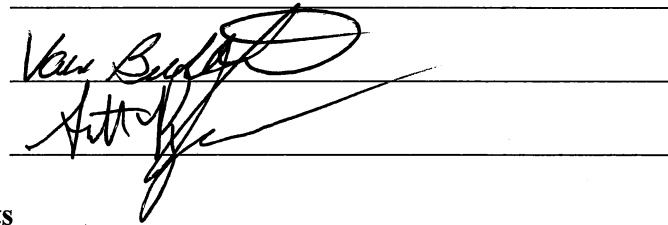
concerned that the delays were due to the contractor and would like a breakdown of the additional engineering costs to finish the project.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update
No new update.

Route 140 Reconstruction and Improvements Project Update
The Director updated the Commission on the progress of the project.

6:34 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

The image shows two handwritten signatures in black ink over three horizontal lines. The top signature is 'Van Buren' and the bottom signature is 'Butterfield'. The signatures are written in a cursive, stylized font.

Documents / Exhibits

1. MassDOT Chapter 90 Project Requests