



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

February 24, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director
of Public Works, Dale Lucier – Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve Chapter 90 reimbursement request of Engineering- Route 140 for the amount of \$14,650.68. The motion seconded by Commissioner Barber. Voted unanimously.

Commissioner Butterfield made a motion that the Commission approve Chapter 90 reimbursement request of Engineering Narrows Road for the amount of \$12,511.66. The motion seconded by Commissioner Barber. Voted unanimously.

Commissioner Butterfield made a motion that the Commission approve Chapter 90 reimbursement request of Right of Way Acquisition for TIP Project, Whitmanville Bridge, for the amount of \$11,900.00. The motion seconded by Commissioner Barber. Voted unanimously.

Commissioner Butterfield made a motion that the Commission approve Chapter 90 reimbursement request of Bathrick Road for the amount of \$94,721.28. The motion seconded by Commissioner Barber. Voted unanimously.

6:05 PM Scott Farrar, National Grid- Double Pole Issues

Scott Farrar, National Grid Leominster office presented the concerns with the double poles. Scott stated that Verizon had placed all of the poles in Westminister. They have since re-written an agreement with Verizon that National Grid will be the pole setter and Verizon the pole remover. Verizon will not remove the pole until all of the utilities have transferred their wires to the new pole. Assistant Director has traveled and noted all the double poles in town and found there to be around 70. Scott Farrar stated that Comcast has been the bottleneck in this process. A list of all the double poles in town were given to Scott. Scott said the process was for Verizon to cut down the pole and then remove once a Dig Safe had been acquired. Scott asked that the pole petitions not be denied, as it would be harming potential customers. Assistant Director asked if National Grid has looked at an alternative path for the Overlook Road solar project possibly through Simplex Drive. The cutting of numerous trees and pole placement with change the character of the residential road. Director stated that removing shade trees would be an

issue. The Director stated that a large scale plan set of the project or perhaps aerial/satellite image would be helpful. Scott Farrar stated he would keep an open dialogue with Joshua Hall and he will get an update from the arborist as to the trimming or removal of trees.

Whitmanville Road Bridge Project Update

The Director apprised the Commission of the status of tree removals and utilities.

Wachusett Brewery Industrial Pretreatment Program - Phase 1 Update

The Assistant Director apprised the Commission of the updated plan for the Brewery to remove solids from the tank and possibly send to a location in Rutland. There may have issues removing the solids due to the weight.

Ellis Road Water Storage Tank Replacement Project

No new update.

Whitman River Sewer Improvements Project Update

The Director apprised the Commission of the status of the I/I – SSES program component of the project. A report is planned for the end of May. In-line storage report in April. The USDA is all set with the project and schedule.

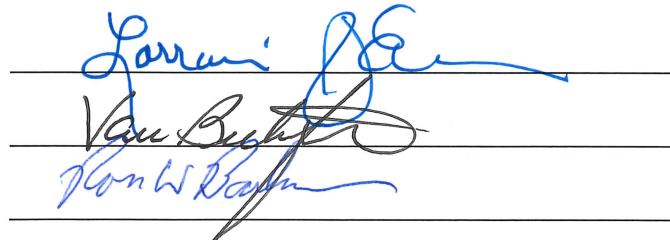
Route 140 Reconstruction and Improvements Project Update

No new update.

6:43 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of January 27, 2020 and February 10, 2020 as written. The motion seconded by Commissioner Barber. Voted unanimously.

6:47 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures in blue ink, each written over a horizontal line. The signatures are cursive and appear to be of the same person, likely a member of the Westminster Public Works Commission. The first signature is the most legible, followed by the second, and the third is more stylized and less legible.

Documents / Exhibits

1. Chapter 90 Reimbursement Requests
2. Double pole list