



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

March 9, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director
of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of February 2020 for \$412.24 and the Sewer Accounts commitment for the month of February 2020 for \$5,467.29. The motion seconded by Commissioner Barber. Voted unanimously.

6:02 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of February 24, 2020 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:03 PM Sewer Intermunicipal Agreement Amendment

The Director apprised the Commission that the previously approved second amendment to wastewater IMA with the City of Fitchburg required an additional three signed originals for a total of nine. Commissioner Barber made a motion to sign. The motion seconded by Commissioner Butterfield. Voted unanimously.

Whitmanville Road Bridge Project Update

The Director apprised the Commission that tree clearing has been completed. Offer letters will be sent to abutters for compensation for easements.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director apprised the Commission of the meeting that the Assistant Director had with WBC Plant/Project Manager Joe Powers. WBC pumped the tank and the material was brought to a renewable energy facility in Rutland. WBC plants to pump the tank every 3-4 weeks.

Ellis Road Water Storage Tank Replacement Project

No new update.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

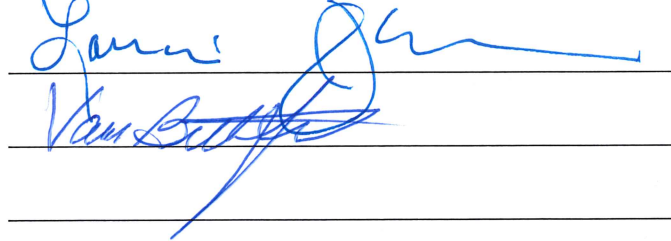
The Director apprised the Commission that they will vote at the March 23, 2020 meeting for the partial alteration and relocation of a portion of the Worcester Road layout. Letters will be sent notifying abutters of the meeting.

Other Items:

- The Director apprised the Commission that the annual water and sewer rate review will be done next month.
- Assistant Director is working on a list of roads that need improvements for 2020. Partridge Hill Road is one road that will need to be addressed.
- The Director updated the Commission on the town wayfaring sign program.
- Commissioner Barber asked if there was any update on the double pole situation. The Director stated he would get an update from Scott Farrar with National Grid.

6:55 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Two handwritten signatures in blue ink are written over three horizontal lines. The first signature is on the top line, and the second signature is on the middle line. The bottom line is empty.

Documents / Exhibits

1. Second Amendment Sewer Intermunicipal Agreement