



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

December 18, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of December 4, 2017 as written. The motion seconded by Chairman Emerson. Voted unanimously.

Upper Reservoir Dam – Whitney Street

The Director discussed with the Commission the Certificate of Non-Compliance and Dam Safety Order dated December 4, 2017. The Director is working with a consultant to get costs on providing 6-month inspections and Phase II engineering costs.

FY2019 Budget/Article Requests

The Director discussed with the Commission the proposed articles and budgets for fiscal year 2019. The Director stated that budgets are expected to be level funded and capital articles will be based on the DPW capital plan. The Director did state that the Phase II report for Upper Reservoir Dam and the Ellis Road water tank replacement may be additional articles that will require discussion/approval with the Capital Planning Committee.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

The Director discussed with the Commission the USDA RD application status and the possibility of getting competitive interest rates with town bonding with 20/25 year terms.

Whitman River Sewer Improvements Project

No new update.

Route 140 Reconstruction and Improvements Project Update

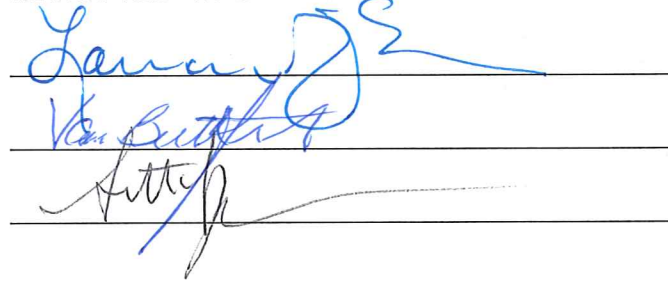
The Director apprised the Commission that both projects have been submitted to the MassDOT for review.

Other Items

- The Director discussed with the Commission the status of the sewer bylaw updates. He stated that the plan would be to update the bylaw at the 2018 Fall Town Meeting.
- The Director apprised the Commission that the I/I Control Plan has been submitted/received by the MassDEP.
- The Director apprised the Commission that the City of Fitchburg Water and Wastewater Commission will be discussing sewer rate increases at their meeting on January 10, 2018.

6:30PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures in blue ink, each written over a horizontal line. The top signature is the most legible, appearing to read 'Lanney'. The middle signature is less legible but appears to start with 'V. Butterfield'. The bottom signature is also less legible but appears to start with 'Fittip'. The signatures are written in a cursive style.

Documents / Exhibits