



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

June 12, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Ryder made a motion that the Commission approve the meeting minutes of May 27, 2017 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:02 PM Commissioner Ryder made a motion that the Commission sign the Water Accounts commitment for the month of May 2017 in the amount of \$322.48 and the Sewer Accounts commitment for the month of May 2017 in the amount of \$649.20. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:03 PM Commissioner Ryder made a motion to grant The First Congregational Church's request to close portions of Bacon and Pleasant Streets on Saturday, June 24, 2017 from 9:00 a.m. to 4:00 p.m. for the Annual Yankee Street Fair. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:04 PM Commissioner Butterfield made a motion that the Public Works Department has no use for the property located at 1 Minott Road & South Street/Map 157, Lot 9 which is classified as Chapter 61A and the owner has notified the Town its intent to sell. The motion seconded by Commissioner Ryder. Voted unanimously.

6:05 PM Commissioner Ryder made a motion to award the contract for a new pavement roller to Southworth-Milton, Inc. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:06 PM Commissioner Ryder made a motion to award the contract for Crack Sealing to Superior Sealcoat, Inc. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:09 PM Commissioner Ryder made a motion to award the contract for Pavement Milling to Lazaro Paving Corp. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:10 PM Commissioner Ryder made a motion to award the contract for Full Depth Pavement Reclamation with Calcium Chloride to All States Asphalt Inc. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:11 PM Commissioner Ryder made a motion to award the contract for Class 1 Bituminous Concrete Type I-1 Laid in Place to E.H. Perkins Construction Inc. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:13 PM Commissioner Ryder made a motion to award the contract for Class I Bituminous Concrete, Type I-1, Top and Binder Course, FOB Plant to P.J. Keating Company. The motion seconded by Commissioner Butterfield. Voted unanimously.

Public Works Capital Planning Discussion

The Commission and Director discussed the Capital Planning's request to meet to discuss the Public Works Capital Plan. The Commission agreed that the August 15, 2017 date would work best for all members.

Road Discontinuance General Discussion

Commissioner Butterfield discussed concerns brought up after the special town meeting to discontinue a portion of Road No. 3 of other roads in town that are public that may need to be discontinued similar to the situation with Road No. 3. The Director indicated that he was unaware of any roads in need of discontinuance.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

No new update.

Whitman River Sewer Improvement Project

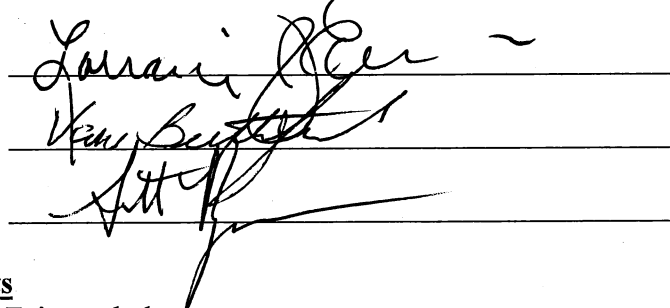
The Director updated the Commission on the progress of the project.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission on the progress of the project.

6:35 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Three handwritten signatures are written over three horizontal lines. The first signature is 'Laurie Rice', the second is 'Ken Butterfield', and the third is 'John [unclear]'. There is a small mark to the right of the first signature.

Documents / Exhibits

1. Yankee Street Fair road closure request
2. Notice of Intent to Sell – 1 Minott Road & South Street
3. FY18 Contracts
4. Capital Planning Committee meeting request