



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

May 8, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of April 24, 2017 as written. The motion seconded by Commissioner Ryder. Voted unanimously.

6:02 PM Commissioner Ryder made a motion that the Commission sign the Sewer Accounts commitment for the month of April 2017 in the amount of \$241.08 and the Water Accounts commitment for the month of April 2017 in the amount of \$223.36. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:03 PM Commissioner Ryder made a motion that the Public Works Department has no use for the property located at State Road West/Map 102, Lot 10 which is classified as Chapter 61B and the owner has notified the Town its intent to sell. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:04 PM Commissioner Butterfield made a motion to grant the sewer abatement request for 14 Merriam Road in the amount of 60%. The motion seconded by Commissioner Ryder. Voted unanimously.

6:04 PM Commissioner Ryder made a motion to extend the contract one final year with Hi-Way Safety Systems, Inc. for Street Line Painting. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:05 PM Pole Petition Hearing Syd Smith Road

Chairman Emerson opened the public hearing. David Pasch from UC Synergetic representing Verizon presented the project. There was no public comment. The Director of Public Works had no objection to the relocated pole as staked in the field.

Commissioner Ryder made a motion to close the public hearing. The motion seconded by Commissioner Butterfield. Voted unanimously. Chairman Emerson closed the public hearing at 6:07 PM. Commissioner Ryder made a motion to grant the pole petition

request for three (3) jointly owned poles on Syd Smith Road. The motion seconded by Commissioner Butterfield. Voted unanimously.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

The Director updated the Commission on the project submittal status expected to be sent electronically in mid/late May.

Water Restriction/Drought Update

The Director updated the Commission on the drought status. The Director indicated that the drought in Westminster is back to normal and recommended lifting the voluntary water restriction.

6:15 p.m. Commissioner Ryder made a motion to end the voluntary water restriction that has been in place since August 8, 2016. The motion seconded by Commissioner Butterfield. Voted unanimously.

Whitman River Sewer Improvement Project

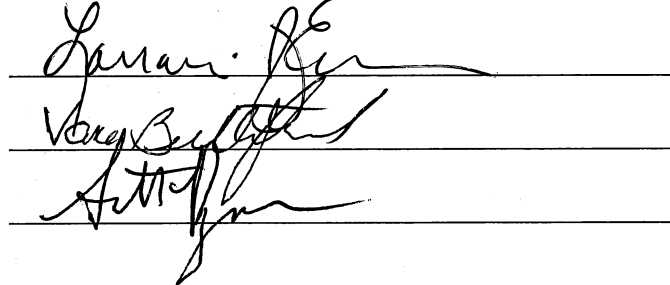
The Director updated the Commission on the progress of the project.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission on the progress of the project.

6:46 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Ryder. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

Three handwritten signatures are written over three horizontal lines. The first signature is 'Larran. Ryder', the second is 'Vern Butterfield', and the third is 'Atty. Gen.'.

Documents / Exhibits

1. Notice of Intent to Sell – State Road West/Map 102, Lot 10
2. Sewer Abatement Request – 14 Merriam Road
3. Street Line Painting Contract
4. Pole Petition – Syd Smith Road