



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

October 17, 2016

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Commissioners: Lorraine J. Emerson – Chairman, Vance A. Butterfield;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of October 3, 2016 as written. The motion seconded by Chairman Emerson. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the Water Usage Account Quarterly Billing Commitment for October 2016 in the amount of \$247,805.34. The motion seconded by Chairman Emerson. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Usage Account Quarterly Billing Commitment for October 2016 in the amount of \$260,167.90. The motion seconded by Chairman Emerson. Voted unanimously.

Water Restriction/Drought Update

The Director updated the Commission on the status of the drought specific to Westminster.

Whitman River Sewer Improvements Project Update

The Director updated the Commission on the project.

Route 140 Reconstruction and Improvements RFP

The Director noted that Town Counsel is reviewing the RFP.

Quarterly Report for the Board of Selectmen

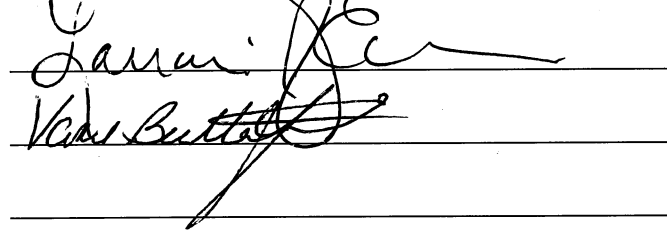
The Commission reviewed the Quarterly Report for the Board of Selectmen.

Fall Town Meeting Tuesday, November 29, 2016

The Commission discussed the proposed warrant articles for DPW, i.e. Bathrick Road drainage easements, USDA RD loan application Ellis Road Standpipe.

6:52 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows two handwritten signatures on three horizontal lines. The first signature is written on the top line and the second signature is written on the middle line. The signatures are in cursive and appear to be 'Darrin' and 'Van Butterfield'.

Documents / Exhibits

1. Draft quarterly report for the Board of Selectmen