



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

August 22, 2016

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Commissioners: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of August 8, 2016 as written. The motion seconded by Chairman Emerson. Chairman Emerson and Commission Butterfield voted in favor. Commissioner Ryder did not vote.

6:04 PM Commissioner Butterfield made a motion to have the Chairman sign the Sewer IMA letter addressed to the City of Fitchburg to start negotiations for a new agreement. The motion seconded by Commissioner Ryder. Voted unanimously.

6:05 PM Pole Petition Hearing Turnpike Road

Chairman Emerson opened the public hearing. David Pasch from UC Synergetic representing Verizon presented the project. The Director of Public Works had concerns with the proposed new pole location and its proximity with the existing pole 19. Mr. Pasch acknowledged the concern and would look into the ability to relocate pole 19. Commissioner Butterfield made a motion to close the public hearing. The motion seconded by Commissioner Ryder. Voted unanimously. Chairman Emerson closed the public hearing at 6:20 PM. Commissioner Butterfield made a motion to deny the pole petition request on Turnpike Road. The motion seconded by Commissioner Rdyer. Voted unanimously.

Other Items

- The Director discussed the possibility of having a Construction and Demolition (C&D) container at the Solid Waste Drop-Off Center. The material in the C&D container could be recycled and would not be deposited in the landfill as Municipal Solid Waste. The Director plans on discussing this with Waste Management.
- The Director gave an update on the water restriction and drought status in Town and in Massachusetts.

- The Director discussed with the Commission Town Counsel's comments/opinion on the road status of Lake Drive West and Partridge Hill Road.
- The Director gave an update of the Whitman River Sewer System Improvements Project.
- The Director discussed the delays in the processing of the water and sewer bills.
- The Director gave update on the Bacon Street sidewalk replacement project.
- The Director discussed the Route 140 reconstruction project RFR and will have a draft of the RFR in early September for the Commission to review.

7:30 PM Commissioner Butterfield made a motion to reschedule the following meetings in September and October:

September 12 to September 6 at 6:00 PM

September 26 to September 19 at 6:00 PM

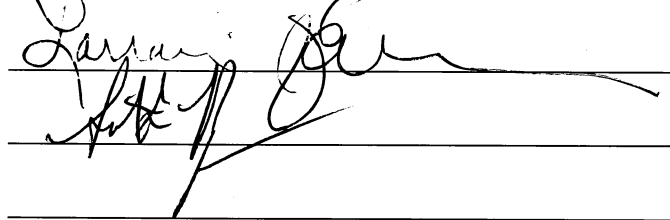
October 10 to October 3 at 6:00 PM

October 24 to October 17 at 6:00 PM

The motion seconded by Commissioner Ryder. Voted unanimously.

7:34 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

The image shows two handwritten signatures in black ink. The first signature is on the top line, and the second signature is on the middle line. Both signatures are written in a cursive, flowing style. There are three horizontal lines in total, with the bottom line being empty.

Documents / Exhibits

1. Sewer IMA letter to the City of Fitchburg
2. Pole petition Turnpike Road