



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

May 9, 2016

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Commissioners: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder; Joshua W. Hall – Director of Public Works, Julie Belliveau – Town Personnel Administrator, Timothy Zessin – Town Counsel

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Ryder made a motion that the Commission approve the meeting minutes of April 6, 2016 and April 25, 2016 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:02 PM Commissioner Ryder made a motion to approve the lane closure request on Mile Hill Road for approximately 2 hours starting at 9:00 a.m. on Saturday, May 28, 2016 for the annual Wachusett Mountain Road Race. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of April 2016 in the amount of \$1,623.04. The motion seconded by Commissioner Ryder. Voted unanimously.

6:04 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Accounts commitment for the month of April 2016 in the amount of \$139.56. The motion seconded by Commissioner Ryder. Voted unanimously.

6:05 PM Chairman Emerson moved that the Board enter into executive session in accordance with the provisions of G.L. c. 30A, sec. 21(a)(1), to discuss and vote on the dismissal of a Town employee and that the Board reconvene the meeting directly from executive session. Commissioner Butterfield seconded the motion. The motion passed unanimously on a roll call vote.

7:06 PM Commissioner Ryder made a motion to exit from executive session and reconvene the regularly scheduled Public Works Commission meeting. Commissioner Butterfield seconded the motion. The motion passed unanimously on a roll call vote.

7:08 PM Commissioner Ryder made a motion to extend the contract with P.J. Keating Co. for Class I Bituminous Concrete Type I-1 Laid in Place. The motion seconded by Commissioner Butterfield. Voted unanimously.

7:09 PM Commissioner Butterfield made a motion to extend the contract with All States Asphalt, Inc. for Full Depth Reclamation with Calcium Chloride. The motion seconded by Commissioner Ryder. Voted unanimously.

7:10 PM Commissioner Ryder made a motion to extend the contract with K.A. Honkala Tree Service for Tree Removal and Pruning Services. The motion seconded by Commissioner Butterfield. Voted unanimously.

7:11 PM Commissioner Ryder made a motion to extend the contract with Hi Way Safety Systems, Inc. for Street Line Painting. The motion seconded by Commissioner Butterfield. Voted unanimously.

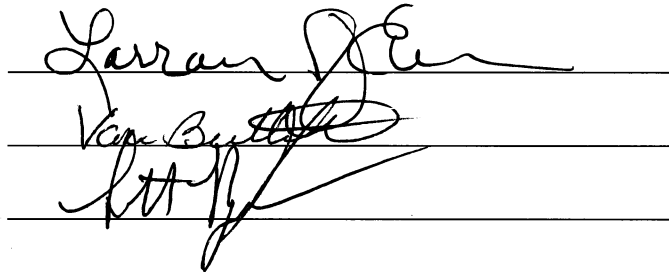
7:12 PM Commissioner Ryder made a motion to extend the contract with Borges Construction, Inc. for Sidewalk Replacement. The motion seconded by Commissioner Butterfield. Voted unanimously.

7:17 PM Commissioner Ryder made a motion to abate the MassDOT 2005 water bill, interest and penalties for the MassDOT Maintenance Depot located on Simplex Drive. The motion seconded by Commissioner Butterfield. Voted unanimously.

7:24 PM Commissioner Ryder made a motion for the Chairman to sign the payroll authorization for the new Truck Driver/Laborer Leonard Tenney as recommended by the Director of Public Works. The position was vacated by the promotion of David Zbikowski to Special Motor Equipment Operator. The motion seconded by Commissioner Butterfield. Voted unanimously.

7:34 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Ryder. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

Three handwritten signatures are written over three horizontal lines. The first signature is 'Larran D. E.', the second is 'Van B...', and the third is 'H. J. J.'.

Documents / Exhibits

1. Wachusett Mountain Road Race road closure request
2. FY17 Contract Extensions
3. Leonard Tenney payroll authorization