



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

September 25, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of September 11, 2017 as written. The motion seconded by Chairman Emerson. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the MassDOT Chapter 90 Reimbursement Request's for South Street paving overlay and Route 31 milling and paving. The motion seconded by Chairman Emerson. Voted unanimously.

Preliminary Cluster Housing Subdivision Plan – North Common Road

The Public Works Commission reviewed the preliminary plans for the subdivision. The applicant will need obtain approval from the Commission for the proposed extension of the water main to service the subdivision. The Director of Public Works also has concerns/comments on sight distance at the intersections, access to the stormwater management areas and existing drainage on North Common Road that will need to be redesigned by the applicant.

Fitchburg Comprehensive Wastewater Management Plan (CWMP)

The Director notified the Commission that the City is working on their CWMP and has asked to meet with the Town to discuss future wastewater flows for the Town.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

No new update.

Whitman River Sewer Improvement Project

The Director updated the Commission on the progress of the project. The Director stated that the pumping station upgrades are underway and the project is scheduled for completion in early November.

Route 140 Reconstruction and Improvements Project Update

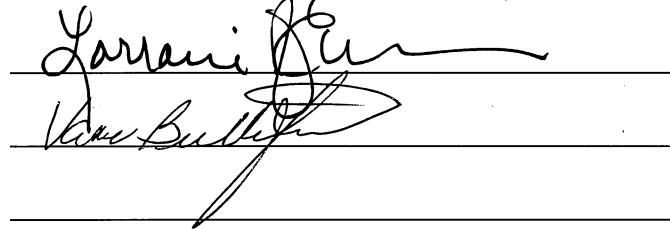
The Commission reviewed the proposed amendment for project 1 for 25/50% design submittal to the MassDOT.

6:17 PM Commissioner Butterfield made a motion to accept the amendment to the Route 140 Hager Park Road, Project 1, for 25/50% design submittal to the MassDOT. The motion seconded by Chairman Emerson. Voted unanimously.

The Director discussed with the Commission the 10% design meeting on September 21, 2017 with the MassDOT and Green International for the Route 140 Worcester Road, Project 2. He indicated that a public meeting with the residents will be planned for next month to give an overview of the proposed project.

6:44 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

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Documents / Exhibits

1. Chapter 90 Reimbursement Requests, South Street & Route 31
2. Preliminary Cluster Housing Subdivision Plan – North Common Road
3. Route 140 Design Services amendment