

WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

December 7, 2015

Location: Public Works Department Office, 2 Oakmont Avenue

Present: **Members:** Lorraine J. Emerson – Chairman, Vance A. Butterfield;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed
correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of November 23, 2015 as written. The motion seconded by Chairman Emerson. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the sewer services account commitment for the month of November 2015 in the amount of \$577.42. The motion seconded by Chairman Emerson. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission sign the water services account commitment for the month of November 2015 in the amount of \$1,480.64. The motion seconded by Chairman Emerson. Voted unanimously.

Bathrick Road

The Director of Public Works gave an update of the field work and expected completion date, i.e. late January/early February 2016, of preliminary engineering plans for stormwater roadway improvements. Chairman Emerson stated that an article will be submitted with the FY2017 budget for construction of the roadway improvements.

Whitman River Sewer System Improvements

The Director of Public Works stated that the contract agreement for engineering services is being reviewed by Town Council. He also stated that the USDA had no additional paperwork for the Town to execute at this time and the Town Treasurer, Melody Smith, is submitting paperwork to bond counsel for approval.

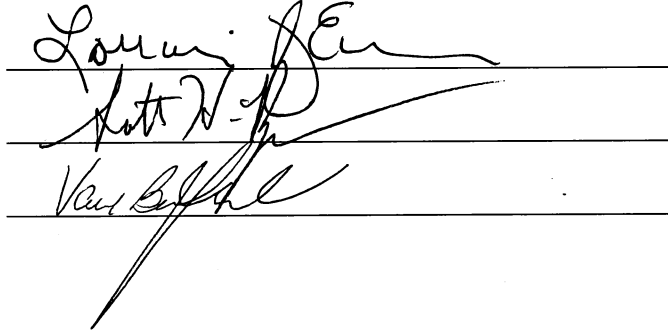
Healing Hills Village Addiction and Recovery

The Director of Public Works discussed with the Commission the proposed new use, i.e. drug addiction rehab center, at the Village Inn. The Commission had no issue with the new use at this location. The Director stated that the DPW had water and sewer service

comments that were being addressed by the engineer drafting the site plan for Planning Board review.

6:30 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

Three handwritten signatures are written on three horizontal lines. The top signature is 'Louise J. Emerson', the middle signature is 'Kathleen W. Butterfield', and the bottom signature is 'Van B. [unclear]'. A long diagonal line is drawn across the bottom signature and extends below the bottom line.