



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

March 26, 2018

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of February 26, 2018 and March 12, 2018 as written. The motion seconded by Chairman Emerson. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion to grant the request by Central Mass Striders for a single lane closure of Mile Hill Road for approximately 15 minutes starting at 9:30 a.m. on Saturday, May 26, 2018 for the Wachusett Road Race. The motion seconded by Chairman Emerson. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Public Works Department has no use for Land off State Road East which is classified as Chapter 61 and the owner has notified the Town its intent to sell. The motion seconded by Chairman Emerson. Voted unanimously.

Route 140 Reconstruction and Improvements Project Update

The Director informed the Commission that there is a MPO meeting scheduled for 3/28/2018 at 1:00 p.m. at the MRPC offices and a MJTC meeting scheduled for April 11, 2018 at 6:30 p.m. at the Westminister Town Hall.

6:05 PM Pole Petition Hearing South Ashburnham Road

Chairman Emerson opened the public hearing. Richard Nalewski from National Grid presented the project. Mr. Nalewski stated that the proposed pole relocation is for a solar field off of South Ashburnham Road. The Director of Public Works had no objection to the pole location as staked in the field. Commissioner Butterfield made a motion to close the public hearing. The motion seconded by Chairman Emerson. Voted unanimously. Chairman Emerson closed the public hearing at 6:07 PM. Commissioner Butterfield made a motion to grant the pole petition request to relocate one (1) jointly owned pole on South Ashburnham Road. The motion seconded by Chairman Emerson. Voted unanimously.

Upper Reservoir Dam

No new update.

FY2019 Budget/Article Requests

No new update.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

No new update.

Whitman River Sewer Improvements Project Update

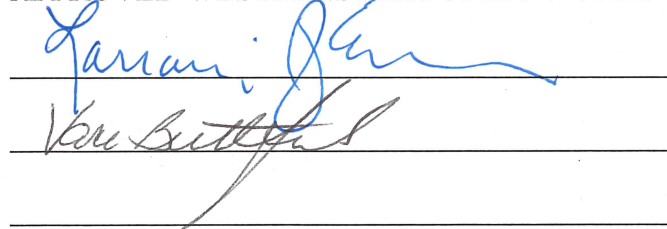
No new update.

6:10 PM Holmes Park Water District Billing Discussion

Scott Nussey of the Holmes Water Park Water District and Melody Smith Town Treasurer/Collector were present to review/discuss the District's current financial standing. Ms. Smith indicated that the District is up to date with current water bills. Mr. Nussey requested that the town take over the water billing for the District. The Commission will seek an opinion from Town Counsel to see if Public Works can take over the billing without taking over the District's water system. The Commission will also ask if the Town can take over the water system and the District stay in place to continue the paying off their outstanding USDA loan. Mike Longley was also present and discussed along with Mr. Nussey a water connection installation that the District is responsible for at Mr. Longley's property at 200 State Road West.

7:02 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Two handwritten signatures are present over three horizontal lines. The first signature, in blue ink, appears to read 'Garami'. The second signature, in black ink, appears to read 'Van Butterfield'.

Documents / Exhibits

1. Central Mass Striders road closure request
2. Notice of Intent to Sell State Road East
3. Pole Petition South Ashburnham Road