



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

September 11, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

Chairman Emerson opened the meeting to reflect on her personal loss in the 9/11 attacks and paused in remembrance of all victims of the attacks.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of August 14, 2017 and August 28, 2017 as written. The motion seconded by Commissioner Ryder. Voted unanimously.

6:02 PM Commissioner Ryder made a motion that the Commission sign the Sewer Accounts commitment for the month of August 2017 in the amount of \$1,998.82 and the Water Accounts commitment for the month of August 2017 in the amount of \$2,378.79. The motion seconded by Commissioner Butterfield. Voted unanimously.

MassDOT Ch. 90 Reimbursement Requests

The Director stated that the reimbursement requests were not ready in time for the meeting. The requests will be on the Commission's next agenda.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

The Director updated the Commission on the status of the USDA RD application.

Whitman River Sewer Improvement Project

The Director updated the Commission on the progress of the project. The contractor is working on the pump station upgrades.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission on the progress of the projects. Project 1, Hager Park Road contract with the consultant requires an amendment as the MassDOT is asking for a 25/75% submittal instead of a 25% submittal. Project 2, Worcester Road, is at 10% design and the consultant and Director will be meeting with the MassDOT to discuss the project 10% design.

Commissioner Butterfield updated the Commission on the meeting with Westminster's Economic Development Committee regarding Site Readiness grants from the Mass-Development for two sites, Simplex Drive and Theodore Drive, in Town.

6:33 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION





