



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
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Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

April 30, 2018

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield;  
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:05 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of April 2018 in the amount of \$1,882.49 and the Sewer Accounts commitment for the month of April 2018 in the amount of \$224.10. The motion seconded by Chairman Emerson. Voted unanimously.

### Annual Water & Sewer Rate Review

The Commission discussed the City of Fitchburg's 8% sewer rate increase for FY2019 and drafting water and sewer rate forecasts for the next Commission meeting in May.

### May 5, 2018 Annual Town Meeting

The Commission and Director discussed and assigned the articles to be moved at Town Meeting for Public Works.

### Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

No new update.

### Whitman River Sewer Improvements Project

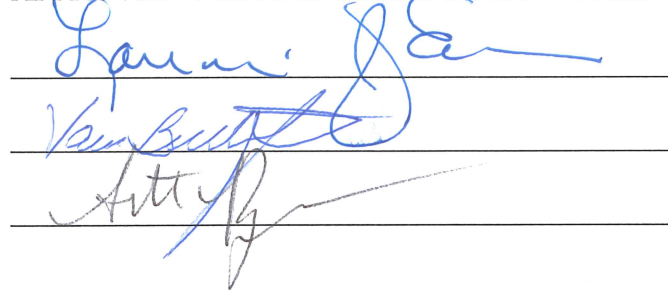
The Director discussed with the Commission the MassDEP I/I Control Plan response letter.

### Route 140 Reconstruction and Improvements Project Update

The Director discussed with the Commission the recent MPO meeting held in Leominster. Project 1, Narrows Rd to Patricia Rd, is targeted for FY2020, possibly FY2019 if Federal funds are reallocated to the State. Project 2, Patricia Rd to Princeton townline, has yet to be programmed in the TIP as it is still in preliminary 25% design. The Director stated that the design consultant, Green International, suggested splitting the design into two separate projects as each project is on different paths.

6:58PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures in blue ink, each written over a horizontal line. The first signature is 'Lauri De', the second is 'Van Buren', and the third is 'Hitt'. The signatures are written in a cursive style.

Documents / Exhibits