



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

June 12, 2018

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder, P.E.;

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

Chairman Emerson noted that Director Hall was not able to attend the meeting due to conflicting personal business.

Commissioner Ryder made a motion that the Commission sign the Water Accounts commitment for the month of May 2018 in the amount of \$493.10 and the Sewer Accounts commitment for the month of May 2018 in the amount of \$578.89. The motion seconded by Commissioner Butterfield. Voted unanimously.

### Partridge Hill Road Petition

The Commission postponed any discussion until Director Hall is present to discuss.

### Road Closure Request – Mile Hill Road – The Marlene A. Mills Foundation Race to the Summit 5K and Half Marathon, Saturday September 29, 2018

Commissioner Ryder made a motion to grant the request by The Marlene A. Mills Foundation for two (2) single lane closures of Mile Hill Road for approximately 25 minutes starting at 9:30 a.m. and the other at 10:50 a.m. on Saturday, September 29, 2018 for the annual Race to the Summit 5K and Half Marathon. The motion seconded by Ch Commissioner Butterfield. Voted unanimously.

### FY2019 Contracts

Commissioner Ryder made a motion to award the FY19 contract for a new six (6) wheel truck to Ballard Mack Sales and Service, Inc. in the amount of \$237,042. The motion seconded by Commissioner Butterfield. Voted unanimously.

Commissioner Ryder made a motion to award the contract for a new combination dumb body/sander to J.C. Madigan Inc. in the amount of \$58,850. The motion seconded by Commissioner Butterfield. Voted unanimously.

Commissioner Ryder made a motion to extend the contract one additional year to Superior Sealcoat, Inc. for Crack Sealing at the bid price of \$9.97 per gallon. The motion seconded by Commissioner Butterfield. Voted unanimously.

Wachusett Brewery Potential Land Purchase

The Commission has concerns with the potential for a parking area adjacent to the newly installed sewer system on State Road East. The Commission postponed any further discussion until Director Hall is present to discuss.

Town Government Study Report

The Commission discussed the invitation to the upcoming Board of Selectmen meeting with the Town Government Study Committee on June 18, 2018.

Temporary Repairs to Private Ways

The Commission reviewed the revised application for temporary repairs to private ways. Commissioner Butterfield made a motion to approve the revised application for temporary repairs to private ways. The motion seconded by Commissioner Ryder. Voted unanimously.

Water/Sewer Rate Projections

The Commission postponed any discussion until Director Hall is present to discuss.

Ellis Road Water Storage Tank Replacement Project

The Commission postponed any discussion until Director Hall is present to discuss.

Whitman River Sewer Improvements Project Update

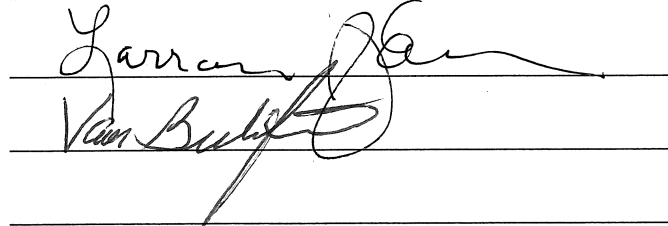
The Commission postponed any discussion until Director Hall is present to discuss.

Route 140 Reconstruction and Improvements Project Update

The Commission postponed any discussion until Director Hall is present to discuss.

6:45 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



**Documents / Exhibits**

1. 09/29/18 Summit 5K & Half Marathon Mile Hill Road closure request
2. FY19 Ballard Mack 6-wheel truck contract
3. FY19 J.C. Madigan combination dump/sander body contract
4. FY19 Superior Sealcoat Crack Sealing contract
5. Revised Temporary Repairs to Private Ways application