



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

July 23, 2018

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of July 9, 2018 as written. The motion seconded by Chairman Emerson. Voted unanimously.

### MassDOT Reimbursement Request

Commissioner Butterfield made a motion to approve the Route 31 Chapter 90 reimbursement request for \$85,567.05. The motion was seconded by Chairman Emerson and voted unanimously.

### MassDOT Project Requests

Commissioner Butterfield made a motion to approve the State Aid Project Request for 2-1/2 inch of binder pavement on Willard Road for \$112,000. The motion was seconded by Chairman Emerson and voted unanimously.

Commissioner Butterfield made a motion to approve the State Aid Project Request for 2-1/2 inch of binder pavement on West Princeton Road for \$87,200. The motion was seconded by Chairman Emerson and voted unanimously.

Commissioner Butterfield made a motion to approve the State Aid Project Request for 2-1/2 inch of binder pavement on Shady Avenue for \$187,500. The motion was seconded by Chairman Emerson and voted unanimously.

### Payroll Authorization

The Commission voted to pass over the payroll authorization until Director Hall was available.

### Holmes Park Water District

No new update on the District's petition for the town to take over the private water system.

Town Government Study Report

The Commission discussed and decided that members respond to the Town Government Study Committee as citizens and not as a Commission.

Ellis Road Water Storage Tank Replacement Project

No new update.

Whitman River Sewer Improvements Project Update

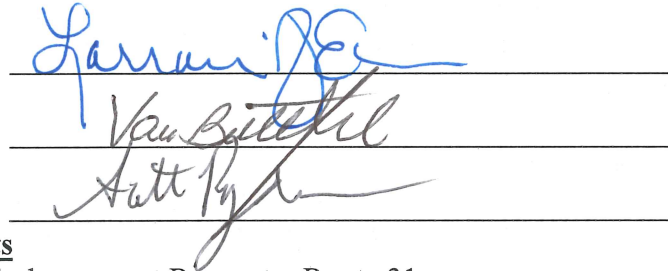
No new update.

Route 140 Reconstruction and Improvements Project Update

No new update.

6:25 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

  
The block contains three horizontal lines, each with a handwritten signature in blue ink. The first signature is the most legible, appearing to be 'Garrison'. The second signature is 'Van Buitendijk'. The third signature is 'Hatt'.

**Documents / Exhibits**

1. MassDOT Reimbursement Request – Route 31
2. MassDOT Project Request – Willard Road
3. MassDOT Project Request – West Princeton Road
4. MassDOT Project Request – Shady Avenue