



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

August 13, 2018

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

The Director of Public Works notified the Commission that the Highway Superintendent, William Ahearn, gave his notice of retirement today. His last day of work will be on November 30, 2018. Chairman Emerson stated that this would be an opportune time to not fill the Highway Superintendent position and reinstate the Assistant Public Works Director position. Chairman Emerson stated that filling this position while the Highway Superintendent is still employed would be ideal and to try and get the position posted for September 1. The Commission will discuss this with the Board of Selectmen on August 20 while meeting with them to discuss Wachusett Brewing Company proposal to buy/lease land for parking.

6:12 PM Commissioner Ryder made a motion for the Chairman to sign the payroll authorization for the new Highway Truck Driver/Laborer Chrisscheyl Bango as recommended by the Director of Public Works. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:15 PM Commissioner Ryder made a motion to extend the contract for Class I Bituminous Concrete, Type I-1, Top and Binder Course, FOB Plant to P.J. Keating Company. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:16 PM Commissioner Ryder made a motion to award the contract with K.A. Honkala Tree Service for Tree Removal and Pruning Services. The motion seconded by Commissioner Butterfield. Voted unanimously.

Holmes Park Water District

The Commission would like the Director to get the MassDEP's recommendation for the town to take over the District's water system.

Wachusett Brewery Potential Land Purchase

The Commission discussed the project as well as prohibiting parking on the new inline sewer system including concerns with liability and safety for pedestrians crossing State Road East/Route 2A. The Commission will be meeting with the Board of Selectmen on August 20 to discuss.

David Monty – Ellis Road Communications facility

David Monty was present to discuss the town's communications infrastructure that is currently mounted on the Ellis Road water tank. He explained that the infrastructure is not ideal to be mounted on the tank and was done so out of convenience at the time. He stated that the proposed tank design would require a radio tower be built separate from the tank. He discussed other tank designs that would facilitate mounting a tower to the tank. He will be meeting with Capital Planning along with Public Works on August 28, 2018 to discuss this issue.

Ellis Road Water Storage Tank Replacement Project

No new update.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

No new update.

Other items

-Mark Basler, 158 Bathrick Road was present and inquired on the status of paving Bathrick Road. The Director stated that the road would not be paved this year due to time constraints with paving schedule as well as Public Works manpower to complete the drainage work. He stated that work should be able to start in early 2019. Tree work may begin this Fall 2018.

6:52 PM Commissioner Butterfield made a motion to move the meeting to Town Hall, 11 South Street, Room 222 for meeting with the Town Government Study Committee. The motion seconded by Commissioner Ryder. Voted unanimously.

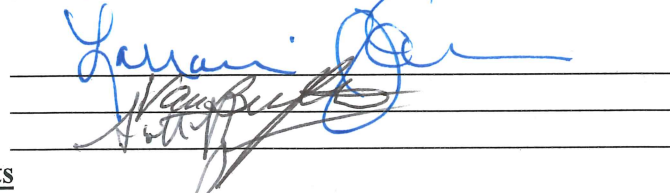
7:00 PM Meeting reconvened at the Town Hall, 11 South Street, Room 222.

Town Government Study Report

The Commission had an interactive discussion with the TGSC, no decisions were made on changing content of the TGSC presentation.

8:45 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Documents / Exhibits

1. William Ahearn letter of retirement
2. Payroll authorization – Chrisscheyl Bango
3. FY19 FOB Plant contract
4. FY19 Tree Removal and Pruning Services contract