



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
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Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

August 28, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder;  
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion to grant the request to close one lane on Mile Hill Road for approximately 25 minutes starting at 10:50 a.m. on Saturday, September 30, 2017 for the annual Race to the Summit 5K and Half Marathon. The motion seconded by Commissioner Ryder. Voted unanimously.

6:04 PM Commissioner Butterfield made a motion to grant a one-time sewer abatement (60%) for the request by Chris Roux 35 Church Street with the stipulation that no further sewer abatements will be issued for the property for outdoor water use unless a deduct meter is applied for and installed. The motion seconded by Commissioner Ryder. Voted unanimously.

### Bathrick Road Drainage Improvements Project

Property owners abutting the project on Bathrick Road were present for the discussion. The Director informed the Commission that only one bid was received for the project and it exceeds the estimated cost for the project. The Director recommends that the Commission reject the bid and to rebid the project.

6:16 PM Commissioner Ryder made a motion to reject the lone bidder AJ. Virgilio Construction Inc. for the Bathrick Road Grading and Drainage Improvements project as the bid exceeded the estimated cost of the project and to rebid the project. The motion seconded by Commissioner Butterfield. Voted unanimously.

### Solid Waste Drop Off Center Construction & Demolition (C&D) Permit

The Director discussed with the Commission updates needed for the new permit.

### Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

The Director updated the Commission on the status of the USDA RD application. The Director stated that the USDA is looking at the ability for the town to apply for a 20 year loan.

Whitman River Sewer Improvement Project

The Director updated the Commission on the progress of the project. The Director stated that the pumping station upgrades are planned to start after Labor Day.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission on the progress of the project.

DPW Capital Plan and Enterprise Policies

The Commission discussed the Capital Planning meeting held on 8/15/2017.

Other Items

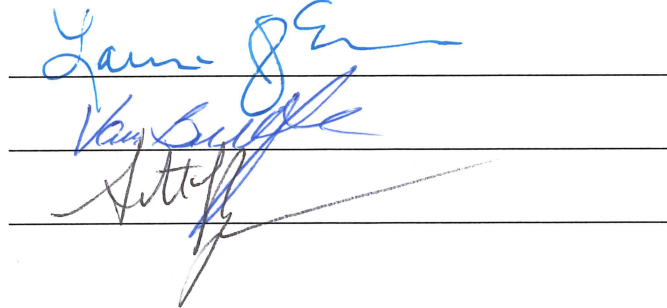
- The Director discussed with the Commission the Town Planner's request for members to be present for the Economic Development Committee's meetings for the Site Readiness grant from Mass-Development that will prepare detailed infrastructure studies for the Westminster Business Park and Simplex Drive.

- The Director informed the Commission of Eric Levanti Highway Truck Driver/Laborer's resignation.

6:29 PM Commissioner Butterfield made a motion to reschedule the Public Works Commission October meeting dates from October 9 & 23 to October 2 & 16. The motion seconded by Chairman Emerson. Voted unanimously.

6:36 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

Three handwritten signatures in blue ink are written over three horizontal lines. The first signature is 'Laura J. Emerson', the second is 'Van Buren', and the third is 'Butterfield'.

Documents / Exhibits

1. Summit 5K and Half Marathon road closure request
2. Chris Roux 35 Church Street sewer abatement request