



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
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Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

December 17, 2018

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield;  
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director  
of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of December 3, 2018 as written. The motion seconded by Chairman Emerson. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission close Cody Road from December 1 to April 15. The motion seconded by Chairman Emerson. Voted unanimously.

### Minott/Ellis Road Intersection

The Commission discussed the recent accident at the intersection. The Director reported that the accident was due to driver error and not line of sight obstructions. The Assistant Director obtained data from the Police Department and noted that this intersection was not a “hotbed” for accidents.

### Draft Phase II Report Upper Reservoir Dam

The Director discussed with the Commission the options outlined in the report for repair/rehabilitation of the main culvert and auxiliary culverts. The Director also noted that the Army Corps of Engineers is reviewing ownership of the auxiliary culverts.

### FY2020 Budget

The Commission and Director discussed the FY2020 budget and articles.

### Ellis Road Water Storage Tank Replacement Project

No new update.

### Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

No new update.

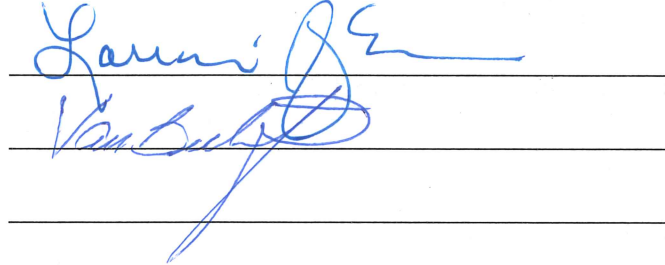
Other Items:

Chairman Emerson stated that Commissioner Ryder has resigned as a Commissioner as he has established residency outside of Westminster. Chairman Emerson stated that the Board of Selectmen will be looking for someone to replace him.

6:44 PM Commissioner Butterfield made a motion sign the MassDOT Chapter 90 Final Reports for West Princeton Rd, Willard Rd and Shady Ave. The motion seconded by Chairman Emerson. Voted unanimously.

6:55 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



Two handwritten signatures in blue ink are written over three horizontal lines. The first signature, 'Lanni', is on the top line. The second signature, 'Van Buren', is on the middle line. A third horizontal line is present below the second signature but contains no text.

Documents / Exhibits

1. Chapter 90 Final Reports, West Princeton Rd, Willard Rd, Shady Ave.