



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

January 14, 2019

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director
of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion to reorganize and reappoint Lorraine J. Emerson as Chairman. The motion seconded by Commissioner Barber. Voted unanimously.

6:02 PM Commissioner Barber made a motion to reorganize and appoint Vance A. Butterfield as Clerk. The motion seconded by Chairman Emerson. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of December 17, 2018 as written. The motion seconded by Chairman Emerson. Chairmain Emerson and Commission Butterfield voted in favor. Commissioner Barber abstained on the vote.

6:04 PM Commissioner Butterfield made a motion that the Commission sign the Water Usage Account Quarterly Billing Commitment for January 2019 in the amount of \$199,971.85 and the Sewer Usage Account Quarterly Billing Commitment for January 2019 in the amount of \$251,936.44. The motion seconded by Commissioner Barber. Voted unanimously.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director apprised the Commission of the brewery permit application that was submitted to the City of Fitchburg. He stated that the town and city are working on wastewater sampling program for the brewery.

Draft Phase II Report Upper Reservoir Dam

There is no new update. The Director noted that the Army Corps of Engineers is reviewing ownership of the auxiliary culverts and that the federal government shutdown has delayed the review.

Ellis Road Water Storage Tank Replacement Project

The Director apprised the Commission that paint and soil samples taken from the tank site showed levels of lead and PCBs that requires notification to the MassDEP and remediation during the tank removal. The Director is getting a proposal from Wright-Pierce for notification and plan of action to the MassDEP.

Whitman River Sewer Improvements Project Update

The Director apprised the Commission that the federal government shutdown has delayed the closing of the loan which in turn will delay the grant funding portion of the project for the I/I Control Plan.

Route 140 Reconstruction and Improvements Project Update


The Director updated the Commission on the status of both projects with the MassDOT.

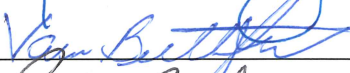
Other Items:


- The Director and Asst. Director discussed posting the Highway Special Motor Equipment Operator position vacated by Timothy Hurd who is serving as the acting Highway Working Foreman
- The Director apprised the Commission of the sewer bylaw updates and plans on having a draft to the Commission in February for review.
- The Director apprised the Commission of an inquiry by a consultant working for the North Central Correctional Institute in Gardner regarding the prison connecting to the town's water system.

7:02 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits