



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

January 28, 2019

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of January 14, 2019 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of December 2018 in the amount of \$1,502.43 and the Sewer Accounts commitment for the month of December 2018 in the amount of \$2,556.36. The motion seconded by Commissioner Barber. Voted unanimously.

Leino Park Bridge

The Commission discussed the inquiry by Senator Dean Tran's office regarding the town taken ownership of the private bridge.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director apprised the Commission of the brewery permit application that was submitted to the City of Fitchburg. He stated that the town would be issuing a letter to the brewery requiring sample and flow monitoring.

Draft Phase II Report Upper Reservoir Dam

The Director apprised the Commission that the 6-month inspection of the dam was completed recently. The Director noted that the Army Corps of Engineers is reviewing ownership of the auxiliary culverts and that the federal government shutdown has delayed the review.

Ellis Road Water Storage Tank Replacement Project

The Director apprised the Commission of the remediation proposal for paint and soil at the tank site for lead and PCBs. The Director will be discussing the proposal with the tank design consultant, Wright-Pierce, and will provide an update at the next meeting.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

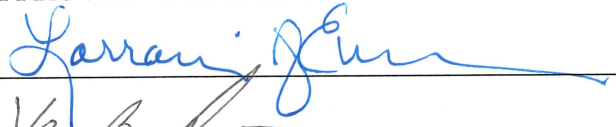
The Director updated the Commission on the status of both projects with the MassDOT.

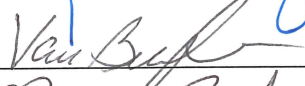
Other Items:

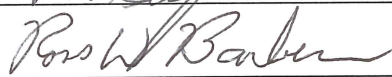
- The Commission rescheduled the next Commission meeting from February 11 to February 12, 2019.
- Commissioner Barber inquired as to why there were no sidewalks at the Village at Old Mill subdivision. The Director stated that the Planning Board waived the requirement upon a request by the developer and Village at Old Mill homeowners association.
- The Director apprised the Commission that Stephen Wallace, Town Planner, requested to meet with the Commission regarding wayfaring signage and zoning amendments. The Commission set February 25, 2019 at 6:30 p.m. to meet with him.
- The Director apprised the Commission of the status of the design of the Whitmanville Bridge.

6:49 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits