



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Scott H. Ryder, P.E.

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

August 14, 2017

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Scott H. Ryder;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Ryder made a motion that the Commission approve the meeting minutes of July 24, 2017 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Accounts commitment for the month of July 2017 in the amount of \$1,106.60 and the Water Accounts commitment for the month of July 2017 in the amount of \$895.15. The motion seconded by Commissioner Ryder. Voted unanimously.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission on the progress of the projects. Project 1, Hager Park Road is close to the 25% MassDOT submission. Project 2, Worcester Road, is at 10% design.

6:05 p.m. Thomas Murray – Waste Management – Construction & Demolition (C&D) Recycling Discussion at the Solid Waste Drop-off Center

Thomas Murray and Fred Confalone with Waste Management were present to discuss separating C&D from the Solid Waste at the Drop-off center. Mr. Murray stated that Waste Management could provide a separate dumpster for C&D so that the town can gauge how much is being generated at the center and dispose of it at a recycling center instead of the landfill. The Commission was in favor of providing a separate dumpster for C&D. Mr. Murray stated that this can be started in October 2017.

Pavement Management System Update

The Director updated the Commission on a new system update for the pavement management program by VHB. The update would eliminate the need for software on computers locally and would be hosted via the web. The Director stated the costs to update and maintain the system in the first year would be \$8,000. It is unclear how long the current system will be supported once the new update is fully implemented by VHB.

The Director indicated that MassDOT Chapter 90 monies could be used to update the system.

Ellis Road Water Storage Tank Rehabilitation/Replacement Project Update

The Director updated the Commission on the status of the USDA RD application.

Whitman River Sewer Improvement Project

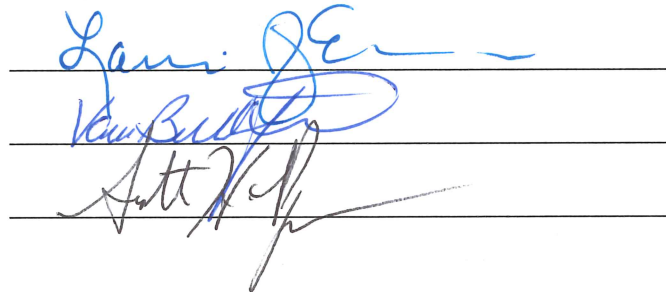
The Director updated the Commission on the progress of the project.

DPW Capital Planning meeting 8/15/2017

The Commission and Director discussed the Capital Planning meeting items to be discussed with the committee on 8/15/2017.

7:35 PM Commissioner Ryder made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three horizontal lines with handwritten signatures in blue ink. The top signature is 'Lauri J. E.', the middle signature is 'Van Buren', and the bottom signature is 'Scott'. The signatures are written in a cursive style.