



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

July 22, 2019

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works

5:15 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

5:20 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of June 17, 2019 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:21 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of July 8, 2019 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

5:22 PM Commissioner Butterfield made a motion that the Commission sign the Water Usage Account Quarterly Billing Commitment for July 2019 in the amount of \$250,864.01 and the Sewer Usage Account Quarterly Billing Commitment for July 2019 in the amount of \$306,669.08. The motion seconded by Commissioner Barber. Voted unanimously

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director discussed with the Commission the plans that have been submitted to date as well as the status of the side streaming of the brewery spent materials. Chairman Emerson would like the Director to request that the brewery be present at their next meeting to give a progress update.

Draft Phase II Report Upper Reservoir Dam

The Director apprised the Commission that town counsel has researched the ownership of the dam and could not find another owner. The Director stated that GEI is finalizing the Phase II report to be submitted to the DCR.

Ellis Road Water Storage Tank Replacement Project

The Director stated that David Monty estimates that the new communications tower to be constructed this Fall. He stated that the plan would be to design/bid the new water tank over the winter for Spring 2020 construction.

Whitman River Sewer Improvements Project Update

The Director and the Commission discussed the use of the USDA grant funds for I/I work and sealing of the inline sewer storage culvert.

Route 140 Reconstruction and Improvements Project Update

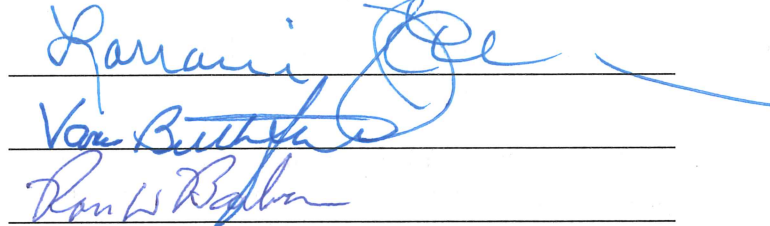
No new update.

6:05 PM Pole Petition Hearing East Gardner Road

Chairman Emerson opened the public hearing. Laura Napolitano from National Grid presented the project. Ms. Napolitano stated that the pole is needed to provide power to a new home at 121 East Gardner Road. The Director of Public Works had no objection to the pole location as staked in the field. Commissioner Butterfield made a motion to close the public hearing. The motion seconded by Commissioner Barber. Voted unanimously. Chairman Emerson closed the public hearing at 6:07 PM. Commissioner Butterfield made a motion to grant the pole petition request. The motion seconded by Commissioner Barber. Voted unanimously.

6:08 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures in blue ink, each written over a horizontal line. The signatures are: 1. A signature that appears to be 'Darrin' followed by a large flourish. 2. A signature that appears to be 'Van Butterfield'. 3. A signature that appears to be 'Ron W. Barber'.

Documents / Exhibits

1. East Gardner pole petition