



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
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Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Ross W. Barber

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

August 26, 2019

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;  
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director  
of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

### Bathrick Road improvements

The Assistant Director of Public Works, Patrick Haley, apprised the Commission on the status of the improvements. He stated that reclamation of the road will start, weather permitting, on 9/26-9/27.

6:03 PM Commissioner Butterfield made a motion to sign the MassDOT Chapter 90 Reimbursement Request in the amount of \$41,331.80 for Dawley Road. The motion seconded by Commissioner Barber. Voted unanimously.

6:04 PM Commissioner Barber made a motion to sign the MassDOT Chapter 90 Final Report for Dawley Road. The motion seconded by Commissioner Butterfield. Voted unanimously.

### 6:05 PM Pole Petition Hearing West Main Street

Chairman Emerson opened the public hearing. Pedro Cardoso from National Grid presented the project. Mr. Cardoso stated that the stub pole is needed to remove a guy wire from a tree. The Director of Public Works had no objection to the pole location as staked in the field and requested that the remaining tree butt be removed once the stub pole and guy is installed. Commissioner Butterfield made a motion to close the public hearing. The motion seconded by Commissioner Barber. Voted unanimously. Chairman Emerson closed the public hearing at 6:09 PM. Commissioner Butterfield made a motion to grant the pole petition request. The motion seconded by Commissioner Barber. Voted unanimously.

### Water/Sewer building connections

The Director and Assistant Director apprised the Commission of the need to update the town bylaws, specifically sewer, to reflect that building water/sewer connections be based on dwelling units and not per building.

Whitmanville Road Bridge Project Update

The Director apprised the Commission that MassDOT Chapter 90 monies can be used for appraisals and awarding of damages for easements for the project. He recommended the use of Chapter 90 monies for this.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director updated the Commission on the status of the WBC's progress.

Draft Phase II Report Upper Reservoir Dam

The Director apprised the Commission that the highway department is continuing to work on the embankments to get back into compliance. He also stated that he is recommending funding in FY2021 to repair the main 48-inch culvert.

Ellis Road Water Storage Tank Replacement Project

No new update.

Whitman River Sewer Improvements Project Update

The Director apprised the Commission that the USDA is in agreement with the use of the grant monies for I/I investigations and inline sewer project repairs. He is continuing to work on obtaining an engineering services agreement with Beta Group, Inc. to provide services with the sewer I/I Control Plan for USDA approval.

Route 140 Reconstruction and Improvements Project Update

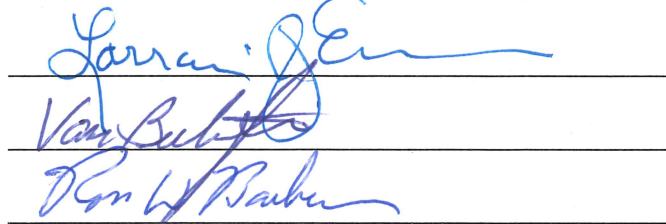
The Director apprised the Commission that project 2 is at the 25% submittal review phase with the MassDOT. Project 1 is on target for construction next fiscal year.

Other items:

-The Director discussed with the Commission the outcome of the Capital Planning Committee meeting on August 20.

7:08 PM        Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

  
The block contains three handwritten signatures in blue ink, each written over a horizontal line. The signatures are cursive and appear to be 'Larran', 'Van B...', and 'Don W. Barber'.

**Documents / Exhibits**

1. Chapter 90 RR – Dawley Rd
2. Chapter 90 Final Report – Dawley Rd
3. Pole petition – West Main St