



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

February 10, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director
of Public Works, Dale Lucier – Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

Order of Taking – Rock Maple Lane

The Commission reviewed the non-binding report from the Planning Board.

6:01 PM Commissioner Barber made a motion to sign the Order of Taking for Rock Maple Lane. The motion seconded by Commissioner Butterfield. Voted unanimously. It was noted that the Town Clerk, Ellen Sheehan, was present to witness/notarize.

Petition to lay out a portion of Worcester Road/Route 140

The Director updated the Commission on the reconstruction project design. The Director stated that no plans or monumentation were found during the land survey of the 1754 road layout and that Federal guidelines/MassDOT require a valid layout in order to receive funding. The land surveyor has recreated the layout which will need Town Meeting approval in May.

6:07 PM Commissioner Butterfield made a motion to accept the petition to layout Worcester Road/Route 140 and send to the Planning Board for a non-binding report. The motion seconded by Commissioner Barber. Voted unanimously.

6:08 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of January 2020 in the amount of \$1,861.23 and the Sewer Accounts commitment for the month of January 2020 in the amount of \$541.24. The motion seconded by Commissioner Barber. Voted unanimous

Whitmanville Road Bridge Project Update

The Director apprised the Commission of a property owners concern regarding removal of 3 large pine trees. The property owner claims the trees soak up water in the area. The Director stated the trees are a potential safety issue during construction and roots will be damaged during construction. MassDOT is plant 5-6 trees in that area.

Wachusett Brewery Industrial Pretreatment Program - Phase 1 Update

The Assistant Director apprised the Commission of the updated indoor building piping plan. He also discussed the disposal of paper towels with WBC into the sewer system. John Beauchemin, City of Fitchburg, checked the sludge levels in the underground tank and found the depth of material to be approx. 7 feet. The tank is approx. 10 feet deep.

Ellis Road Water Storage Tank Replacement Project

The Director apprised the Commission of the updated cost estimate and that the appropriation is enough to cover remaining engineering and construction costs.

Whitman River Sewer Improvements Project Update


The Director apprised the Commission of the status of the I/I – SSES program component of the project. He stated that the consultant engineer is working on a schedule for the work which he will have for the next meeting.


Route 140 Reconstruction and Improvements Project Update


The Director apprised the Commission of the 25% design public hearing and the possibility of combining project 1 and 2 on the TIP for FY2021.

6:48 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. Rock Maple Lane Non-Binding Report, Order of Taking
2. Worcester Road layout plans