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WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

TOWN OF WESTMINSTER

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

July 11, 2022

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber, Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Accounts commitment for the month of June 2022 in the amount of \$529.23 and the Water Accounts commitment for the month of June 2022 in the amount of \$693.40. The motion seconded by Commissioner Barber. Voted unanimously.

Chapter 90 Project Request- Old Town Farm Road Culvert Replacement

The Director apprised the Commission that bids were opened on June 30, 2022 with 4 bidders. The apparent low bidder was J. Bates & Son LLC at \$519,000.00. The bid is 14% higher than the consultant estimate of \$500,000.00 and recommends offsetting the town appropriation with MassDOT Chapter 90 monies.

6:04 PM Commissioner Butterfield made a motion that the Commission sign the MassDOT Chapter 90 project request for Old Town Farm Road culvert replacement project in the amount of \$37,000.00. The motion seconded by Commissioner Barber. Voted unanimously.

Current Drought Status/Water Restriction

The Director apprised the Commission that the Drought Management Task Force has recommended that Central Region increase from Level 1-Mild Drought to Level 2-Significant Drought. Chairman Emerson would like use the message board on Main Street updating the community of the drought situation.

Draft Sewer Service Area Bylaw

No new update.

Road Paving & Resurfacing- Update

The Assistant Director apprised the Commission that street line painting was completed on Mile Hill Road and Bolton Road as well as FY23 work on South Ashburnham Road, Lovell Street and Church Street.

Draft Town Financial Policies

No new update.

Complete Streets Plan Development- Update

No new update.

Wastewater IMA- Update

The Director apprised the Commission that the Town is waiting to get fully executed documents back from the City of Fitchburg.

Old Town Farm Road Culvert Replacement- Update

The Director apprised the Commission that he is putting the contract manuals together. He still has concerns over material availability and delays.

Wachusett Brewery Industrial Pretreatment Program- Update

The Director apprised the Commission that there is work for treatment started and will follow up with the City of Fitchburg with an update.

Ellis Road Water Storage Tank Replacement –Update

The Director apprised the Commission that the contractor will connecting the new watermain to the tank on Ellis Road. The project is on track for an August completion.

Whitman River Sewer Improvements Project Update

No new update

Route 140 Reconstruction and Improvements Project Update

No new update.

Narrows Road Bridge over Wyman Pond Outlet Project Update

The Director apprised the Commission that the project is complete.

Town Farm Road Watermain- Update


No new update.


Other items:


- Two applicants for the Truck Driver/ Laborer position scheduled for interviews on Wednesday.
- The Director updated the Commission that the water quality standard (MCL) for Total Trihalomethanes 80 ug/L was exceeded 81 ug/L for the quarter and that a public notification will go out at the beginning of August.
- The Director stated that our consultant is working on a proposal for watermain modeling for the responsible party in PFAS contaminated area on Bean Porridge Hill Road

6:40 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. MassDOT Project Request Old Town Farm Rd Culvert

