



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

August 22, 2022

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of July 25, 2022 as written. The motion seconded by Chairman Emerson. Voted unanimously.

MassDOT Chapter 90 Reimbursement Requests

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Engineering Old Town Farm Road Culvert in the amount of \$17,360.77. The motion seconded by Chairman Emerson. Voted unanimously.

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Design Rte. 140 Princeton Town Line- Patricia Road in the amount of \$7539.01. The motion seconded by Chairman Emerson. Voted unanimously.

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Reconstruct & Rehab of Hager Park Rd/Rt. 140 in the amount of \$9066.36. The motion seconded by Chairman Emerson. Voted unanimously.

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Narrows Rd Bridge Replacement & Intersection Improvements in the amount of \$113,420.48. The motion seconded by Chairman Emerson. Voted unanimously.

Commissioner Butterfield made a motion to sign the Chapter 90 MassDOT reimbursement request for Reconstruction & Rehab of Two Segments of Route 140 in the amount of \$109,190.62. The motion seconded by Chairman Emerson. Voted unanimously.

Drinking Water Public Notification- Total Trihalomethanes

The Director apprised the Commission that our consultant is assisting with notifications and responses with water user concerns. They received 23 calls from 8/4-8/18/22.

Current Drought Status/Water Restriction

The Director apprised the Commission that the State has not updated the drought status.

Draft Sewer Service Area Bylaw

The Director apprised the Commission that he is working with our consultant Wright Pierce with the bylaw and mapping.

Road Paving & Resurfacing- Update

The Assistant Director apprised the Commission that paving is continuing on South Ashburnham Road. Crack Sealing was performed by Indus for 4 days. Cold in Place recycling will begin soon on Church Street and Lovell Street. Line painting should begin at the end of this week.

Draft Town Financial Policies

No new update.

Complete Streets Plan Development- Update

The Director apprised the Commission that he will be meeting with the working group to review the Prioritization Plan before submitting to the State for approval.

Wastewater IMA- Update

No new update.

Old Town Farm Road Culvert Replacement- Update

No new update.

Wachusett Brewery Industrial Pretreatment Program- Update

No new update.

Ellis Road Water Storage Tank Replacement –Update

The Director apprised the Commission that the tank is constructed, disinfected and inspected by MassDEP and will start the 5 day filling process tomorrow.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

No new update.

Town Farm Road Watermain- Update


No new update.


Other items


- Discussed currently applications for Truck Driver/Laborer position.
- Discussed road acceptance petitions, Lighthouse Lane & White Pine Drive.
- Discussed snow plow contractors and adding a fuel adjustment to the contracts.
- Discussed the latest DOT bridge report for the Oakmont Avenue culvert

6:35 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Chairman Emerson. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. MassDOT Chapter 90 reimbursement requests

