



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

July 13, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting via teleconference call.

6:02 PM Commissioner Butterfield made a motion that the Commission sign the Water Accounts commitment for the month of June 2020 for \$1,271.99 and the Sewer Accounts commitment for the month of June 2020 for \$798.86. The motion seconded by Commissioner Barber. Voted unanimously.

FY2021 Chapter 90 apportionment

The Director apprised the Commission that the \$419,470, FY2021 allotment was signed by the Governor on July 2 and provided an update on available funds and projects to be used with those funds.

Current Drought Status/Water Use Restriction

The Director updated the Commission on the current drought status.

Whitmanville Road Bridge Project Update

No new update. Project expected to be bid in Fall 2020 with Spring 2021 construction.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director gave WBC update for the Commission.

Ellis Road Water Storage Tank Replacement Project

No new update. Waiting on communications tower project to start to move forward with bidding new tank.

Whitman River Sewer Improvements Project Update

The Director discussed with the Commission the manhole/CCTV pipe inspection and the inline sewer storage system inspection reports.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission status of both projects.

Narrows Road Bridge Project Update

The Director updated the Commission on the project submittal and bid schedule as well as the need to use Chapter 90 monies for the intersection improvements.

Upper Reservoir Dam culvert repair

The Director updated the Commission on the lining of the primary culvert and need to obtain permit from the Office of Dam Safety. The monies appropriated at town meeting, \$80,000, may need to be supplemented with Chapter 90 funds.

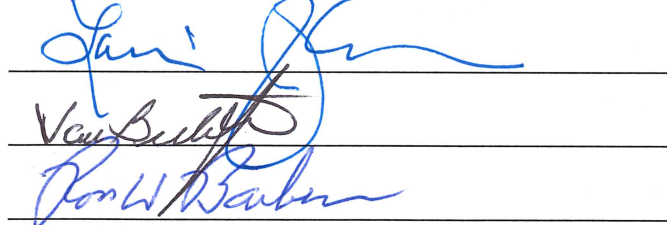
Other Items:

-The Director discussed with the Commission when they will resume meeting in person as well as opening the Public Works office.

-The Director discussed with the Commission a proposed sewer connection plan for lots on Dawley Road.

6:32 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures in blue ink, each written over a horizontal line. The top signature is the most legible, appearing to be 'Liam'. The middle signature is more stylized and less legible. The bottom signature is also stylized and less legible.

Documents / Exhibits