



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

July 27, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Barber made a motion to sign the Order of Taking for the layout and alteration of a portion of Worcester Road (Route 140). It was noted that the Town Clerk, Ellen Sheehan, was present to witness. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion that the Commission approve the meeting minutes of June 20, 2020 as written. The motion seconded by Commission Barber. Voted unanimously.

6:04 PM Commissioner Barber made a motion that the Commission sign the Water Usage Account Quarterly Billing Commitment for July 2020 in the amount of \$306,200.39 and the Sewer Usage Account Quarterly Billing Commitment for July 2020 in the amount of \$352,581.86. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:05 PM Commissioner Butterfield made a motion to award the contract for Hot Mix Asphalt, FOB Plant to Massachusetts Broken Stone Company. The motion seconded by Commissioner Barber. Voted unanimously.

6:06 PM Commissioner Butterfield made a motion to award the contract for Hot Mix Asphalt, Laid in Place to E.H. Perkins Construction Inc. The motion seconded by Commissioner Barber. Voted unanimously.

6:07 PM Commissioner Butterfield made a motion to award the contract for Full Depth Pavement Reclamation with Calcium Chloride to Murray Paving & Reclamation, Inc. The motion seconded by Commissioner Barber. Voted unanimously.

6:08 PM Commissioner Butterfield made a motion to award the contract for Pavement Milling to P.J. Keating Company. The motion seconded by Commissioner Barber. Voted unanimously.

6:09 PM Commissioner Butterfield made a motion to award the contract for Cracksealing to Sealcoating Inc. DBA Indus. The motion seconded by Commissioner Barber. Voted unanimously.

Current Drought Status/Water Use Restriction

The Director updated the Commission on the current drought status.

6:15 PM Mark Babincsak – Academy Hill Road sewer connection

Mark Babincsak was present with his engineer, Trevor Fletcher (Graz Engineering) to discuss preliminary plan to connect proposed lots on Dawley Road to the public sewer on Academy Hill Road through private property via easements. The Commission discussed at length and would not support a request for the sewer connection on Academy Hill Road. The Commission would require the public sewer be extended within the public layout to serve the proposed lots on Dawley Road.

Whitmanville Road Bridge Project Update

No new update.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director gave WBC update for the Commission.

Ellis Road Water Storage Tank Replacement Project

No new update.

Whitman River Sewer Improvements Project Update

The Director discussed with the Commission the proposal to perform additional manhole/CCTV pipe inspections with monies left in grant portion of USDA loan.

Route 140 Reconstruction and Improvements Project Update

No new update.

Narrows Road Bridge Project Update

The Director updated the Commission on the project submittal and bid schedule as well as the need to use Chapter 90 monies for the intersection improvements.

Upper Reservoir Dam culvert repair

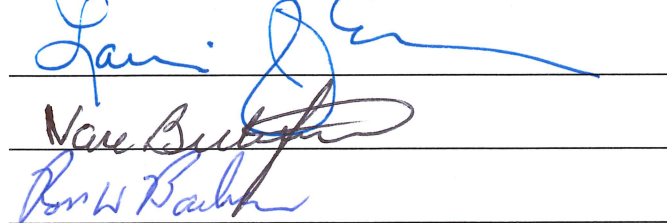
The Director updated the Commission on the lining of the primary culvert and need to obtain permit from the Office of Dam Safety. The monies appropriated at town meeting, \$80,000, will be used for design and construction. Chapter 90 funds may be needed to supplement construction costs.

Advisory Board DPW Capital Plan review October 21, 2020

The Director apprised the Commission that the Capital Planning Committee would like to meet on October 21, 2020 to discuss DPW 5-year Capital Plan. Commission members were good with that date to meet.

6:59 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The block contains three handwritten signatures in blue ink, each positioned over a horizontal line. The first signature is the most prominent and appears to be 'Lauri'. The second signature is 'Nanci Butterfield'. The third signature is 'Ron W. Barber'.

Documents / Exhibits

1. Worcester Road (Route 140) Order of Taking
2. Contract awards
3. Preliminary sewer connection plan Dawley Road

