



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

October 13, 2020

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works, Patrick Haley – Asst. Director
of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Butterfield made a motion that the Commission sign the Sewer Accounts commitment for the month of September 2020 in the amount of \$926.19 and the Water Accounts commitment for the month of September 2020 in the amount of \$1,309.02. The motion seconded by Chairman Emerson. Voted unanimously.

Snow Plowing Contract awards

No new update.

Capital Planning Meeting October 21, 2020

The Director discussed with the Commission the 5-year DPW Capital Plan as well as new items, i.e. roofing at DPW, water system improvements, hazardous tree removals.

Public Shade Tree Survey

The Director updated the Commission that he will be forwarding trees deemed utility responsibility to National Grid.

Current Drought Status/Water Use Restriction

No new update. Drought Status for our area still Level 2 – Significant Drought.

Whitmanville Road Bridge Project Update

No new update.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director gave WBC update for the Commission.

Ellis Road Water Storage Tank Replacement Project

The Director updated the Commission on the need to request additional funds, \$220,000, at the Special Fall Town Meeting due to increases expected from delays and increases in materials/labor costs.

Whitman River Sewer Improvements Project Update

The Director stated that he is waiting for an update from the USDA to move forward with additional I/I Control Plan work with the remaining grant monies.

Route 140 Reconstruction and Improvements Project Update

No new update.

Narrows Road Bridge Project Update

The Director updated the Commission that bid documents are being developed for the project.

Upper Reservoir Dam culvert repair

The Director stated that he and the Asst. Director will be meeting with the consultant to kick-off the project.

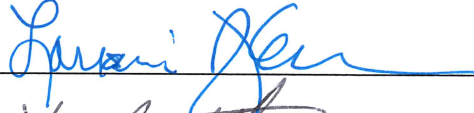
Other Items:


- The Director discussed concerns from a resident regarding tree removals on East Road
- The Director updated the Commission of resignations/vacant Truck Driver/Laborer positions on the Highway Department
- The Director discussed concerns with residents of Roper Road with traffic from the Game On sports facility in Fitchburg
- The Director received a memo from the Town Administrator regarding a request for comments on land intended to be removed from Ch. 61B classification at 38 Carter Road. The Director stated that Public Works has no use for the property.


6:36 PM Commissioner Barber made a motion that the Public Works Department has no use for the property located around 38 Carter Road which is classified as Chapter 61B and the owner has notified the Town its intent to sell. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:40 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. 38 Carter Road 61B Removal