



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Ross W. Barber

Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

April 26, 2021

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;  
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Barber made a motion that the Commission sign the Water Usage Account Quarterly Billing Commitment for April 2021 in the amount of \$195,365.91 and the Sewer Usage Account Quarterly Billing Commitment for April 2021 in the amount of \$277,057.09. The motion seconded by Commissioner Butterfield. Voted unanimously.

### May 1, 2021 Annual Town Meeting

The Public Works Commission and Director discussed the Public Works motions for Town Meeting.

### Current Drought Status/Water Use Restriction

No new update.

### Whitmanville Road Bridge Project Update

The Director updated the Commission on the project. The contractor plans to start work on the bridge on May 5.

### Wachusett Brewery Industrial Pretreatment Program discharge permit

No new update.

### Ellis Road Water Storage Tank Replacement Project

The Director updated the Commission on the communications tower/building installation, getting power to the site as well as tank replacement bid in May.

### Whitman River Sewer Improvements Project Update

The Director updated the Commission on the ongoing work, e.g. manhole inspections.

### Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission on the project.

6:18 PM Commissioner Butterfield made a motion for the Chairman to sign the amended contract with Green International Affiliates for additional design, permitting and right-of-way engineering services for Route 140/Worcester Road design. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:20 PM Commissioner Barber made a motion for the Commission to sign the MassDOT Chapter 90 Project Request \$20,000 for additional design, permitting and right-of-way engineering services for Route 140/Worcester Road project. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:21 PM Commissioner Barber made a motion for the Commission to sign the MassDOT Chapter 90 Project Request \$12,000 for construction engineering services for Route 140/Hager Park Road reconstruction project. The motion seconded by Commissioner Butterfield. Voted unanimously.

Town Farm Road update

The Director updated the Commission on the project. Josephine Wiktorski, 101 Town Farm Road was present.

Narrows Road Bridge Project Update

The Director updated the Commission on the project.

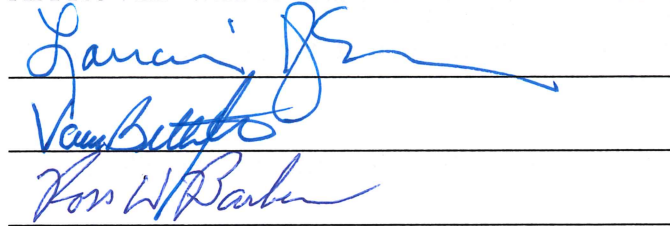
Upper Reservoir Dam culvert repair

The Director updated the Commission on the project.

Other items:

6:56 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION



The image shows three handwritten signatures in blue ink, each written over a horizontal line. The signatures are: 1. A signature that appears to be 'Laurie B...' 2. A signature that appears to be 'V. Butterfield' 3. A signature that appears to be 'Ron W. Barber'

Documents / Exhibits

1. Amended engineering agreement Worcester Rd/Route 140 reconstruction project
2. MassDOT Chapter 90 Project Request Worcester Rd/Route 140
3. MassDOT Chapter 90 Project Request Hager Park Rd/Route 140