



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
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Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

May 24, 2021

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber;
Joshua W. Hall – Director of Public Works

6:00 PM Opened Meeting at Public Works Department Office. Reviewed correspondence and signed bills for payment.

6:01 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of April 12, 2021 and April 26, 2021 as written. The motion seconded by Commissioner Butterfield. Voted unanimously.

Old Town Farm Road Culvert

The Director requested that the engineering for the project be covered with MassDOT Chapter 90 monies to get the project started and to cover construction costs if bids come in over the appropriation.

6:02 PM Commissioner Butterfield made a motion authorize the Chairman to sign the engineering proposal with Green International Affiliates for Old Town Farm Road Culvert. The motion seconded by Commissioner Barber. Voted unanimously.

6:03 PM Commissioner Butterfield made a motion for the Commission to sign the MassDOT Chapter 90 Project Request for Old Town Farm Road Culvert engineering in the amount of \$130,000. The motion seconded by Commissioner Barber. Voted unanimously.

Current Drought Status/Water Use Restriction

No new update. The drought status is still Level 1, Mild Drought for Central. There are no concerns with drinking water reservoir levels at this time. The next update with the Drought Management Task Force will be in June.

Whitmanville Road Bridge Project Update

No new update. The contractor is demo bridge and will be working the north side of the bridge, e.g. concrete for footings and abutment/wingwalls and then move to the south side.

Wachusett Brewery Industrial Pretreatment Program discharge permit

The Director updated the Commission on sewer flows from the brewery. The Director indicated that 70% of water consumption is sewer flow for the brewery. He stated that 80% is a brewery guideline.

Ellis Road Water Storage Tank Replacement Project

The Director updated the Commission on the project. The tank replacement will be bid on May 26, 2021.

Whitman River Sewer Improvements Project Update

No new update.

Route 140 Reconstruction and Improvements Project Update

The Director updated the Commission on the project. Project 1 is planned to start construction in June 2021. Project 2 is still idle at 75% design submission with MassDOT until Article 97 issues with City of Fitchburg properties is taken care of in the Massachusetts Legislature.

Narrows Road Bridge Project Update

The Director updated the Commission on the project. The contractor is working on submittals for approval by the DPW consultant, Green International Affiliates. The project is expected to start in June 2021.

Upper Reservoir Dam culvert repair

No new update.

Town Farm Road Project Update

The Director updated the Commission on the project. The project will be bid on June 9, 2021.

Other items:

6:19 PM Commissioner Butterfield made motion to sign the previously approved pole petition on West Princeton Road due to an error in the road name. The motion seconded by Chairman Emerson. Voted unanimously.

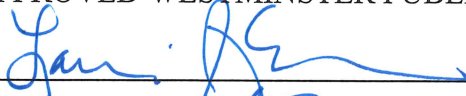
-The Director discussed the abatement request for 78A East Road. The Commission discussed updating the adjustment policy.


6:35 PM Commissioner Barber made motion to abate 60% of the water overage for 78A East Road. The motion seconded by Commissioner Butterfield. Voted unanimously.


6:36 PM Commissioner Butterfield made a motion to sign the contract for a 2022 Ford F450 highway pickup truck with Gervais Ford. The motion seconded by Commissioner Barber. Voted unanimously.

6:37 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1. Old Town Farm Road Culvert Engineering Proposal
2. Old Town Farm Road Culvert MassDOT Chapter 90 Project Request
3. West Princeton Road pole petition
4. 78A East Road abatement request
5. Gervais Ford pickup truck contract

