



WESTMINSTER DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572

Commissioners  
Lorraine J. Emerson, Chairman  
Vance A. Butterfield  
Ross W. Barber

RECEIVED  
2022 FEB -1 AM 11:24  
TOWN OF WESTMINSTER  
Joshua W. Hall, P.E.  
Director of Public Works

## PUBLIC WORKS COMMISSION MEETING MINUTES

December 27, 2021

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber,  
Joshua W. Hall – Director of Public Works, Dale Lucier - Executive  
Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:02 PM The Director presented the Commission a proposal that Victor Pelletier, whom was present, regarding town land on Laurie Lane. The land is a paper street Ingram Avenue that has been in existence since 1967 and never developed. The Director stated that if the town voted to dispose the land that the right-of-way of Laurie Lane would be required to be 40 feet. The Commission had no concerns with Mr. Pelletier's concept.

### Wastewater IMA - Update

The Director informed the Commission that he met with Wright-Pierce and they will work on an analysis for the sewer flows. He expects a report at the end of January. The Director will also set up a meeting with City of Fitchburg regarding an IMA extension.

### Old Town Farm Road Culvert Replacement - Update

No new update

### Whitmanville Road Bridge - Update

No new update

### Wachusett Brewery Industrial Pretreatment Program - Update

No new update.

### Ellis Road Water Storage Tank Replacement – Update

No new update.

### Whitman River Sewer Improvements - Update

The Director informed the Commission that the Asst. Director and Water/Sewer Foreman met with Tom McComiskey (Building Manager, CRE Management, LLC) regarding concerns with the sewer infrastructure at the former Simplex property.

Route 140 Reconstruction and Improvements - Update

No new update.

Narrows Road Bridge over Wyman Pond Outlet - Update

The Director informed the Commission that the reopening of the road could be delayed. He will update the schedule at the next meeting.

Upper Reservoir Dam Culvert Replacement - Update

No new update.

Town Farm Road Watermain - Update

The Director informed the Commission that all properties are connected to town water. The road will be resurfaced next year as well as restoring disturbed areas. The Director discussed an error in the amount in the amendment for engineering agreement.


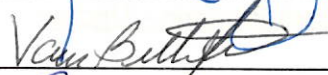

6:35 PM Commissioner Butterfield made a motion to accept the revised amendment from BETA to increase engineering oversight costs due to delays with the project (due to rock excavation) on the Town Farm Road Watermain project for \$18,000. The motion seconded by Commissioner Barber. Voted unanimously.

Other items:

- The Director will present the FY2023 budget at the next meeting.
- The Director discussed the status of the private subdivision roads White Pine Drive and Lighthouse Lane. He will follow up with the Planning Department to get a report on the roads.
- Complete Streets Funding Program - The Director has started the process for applying for Tier 2 Prioritization Plan.

6:50 PM Commissioner Barber made a motion to adjourn. The motion seconded by Commissioner Butterfield. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION

  
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Documents / Exhibits

1. Laure Lane land interest concept plan
2. Revised Amendment 1 – Town Farm Road Water Main Engineering Services