



WESTMINSTER DEPARTMENT OF PUBLIC WORKS
P.O. BOX 376 WESTMINSTER, MA 01473 - Tel. (978) 874-5572
2022 MAR 29 AM 10:33
TOWN OF WESTMINSTER

Commissioners
Lorraine J. Emerson, Chairman
Vance A. Butterfield
Ross W. Barber

Joshua W. Hall, P.E.
Director of Public Works

PUBLIC WORKS COMMISSION MEETING MINUTES

February 14, 2022

Location: Public Works Department Office, 2 Oakmont Avenue

Present: Lorraine J. Emerson – Chairman, Vance A. Butterfield, Ross W. Barber,
Joshua W. Hall – Director of Public Works, Kevin Collins – Assistant
Director of Public Works, Dale Lucier - Executive Assistant

6:00 PM Opened Meeting at Public Works Department Office. Reviewed and signed bills for payment.

6:01 PM Commissioner Barber made a motion that the Commission approve the meeting minutes of January 18, 2022. The motion seconded by Commissioner Butterfield. Voted unanimously.

6:02 PM Commissioner Barber made a motion that the Commission sign the Water Accounts commitment for the month of January 2022 in the amount of \$696.06 and the Sewer Accounts commitment for the month of January 2022 in the amount of \$615.33. The motion seconded by Commissioner Butterfield. Voted unanimously.

Draft Town Financial Policies

The Director informed the Commissioner that the Select Board is looking to adopt Town Financial Policies. He discussed with the Commission the policies related to the enterprise funds.

Complete Streets Plan Development

The Director informed the Commission that the consultant is working on the project.

Wastewater IMA- Update

The Director informed the Commission that he is discussing with the City of Fitchburg to extend the IMA an additional 2 years.

Old Town Farm Road Culvert Replacement- Update

No new update

Whitmanville Road Bridge Project

No new update

Wachusett Brewery Industrial Pretreatment Program

No new update.

Ellis Road Water Storage Tank Replacement –Update

The Director informed the Commission that the materials are ready to be shipped.

Whitman River Sewer Improvements Project Update

No new update

Route 140 Reconstruction and Improvements Project Update –

No new update

Narrows Road Bridge over Wyman Pond Outlet Project Update-

The Director informed the Commission the road was opened on Friday.

Upper Reservoir Dam Culvert Replacement

The Director informed the Commission that he is waiting for contracts from the R. Bates & Sons.

Town Farm Road Watermain- Update

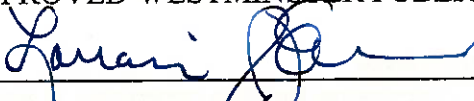
No new update.

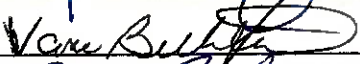
Other items:


- The Director shared that the new hire for truck driver laborer will start on February 15, 2022.
- The blockage in the sewer manhole from State Road East was removed.

6:35 PM Commissioner Butterfield made a motion to adjourn. The motion seconded by Commissioner Barber. Voted unanimously.

APPROVED WESTMINSTER PUBLIC WORKS COMMISSION







Documents / Exhibits

1.