



Capital Planning Committee

2019 DEC 19 AM 10:04
Town of Westminster

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for Jan. 7, 2020

Please post the following:

The Westminster Capital Planning Committee will meet in joint session with Ashburnham Capital Planning Committee and School department in room 205 of the Town Hall at 6:00pm on Jan. 7, 2020

The Committee's agenda for this meeting shall be the following:

- Follow up with status of elementary school playground
- Update status of Ellis Rd. communications tower/ water tank
- Update on status of Public Safety Building Committee
- Vote on moving cemetery request for new tractor to upcoming town meeting from 2022
- Review annual capital planning checklist
- New business

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding