



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for March 7, 2017

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00pm on March 7, 2017

The Committee's agenda for this meeting shall be the following:

- Vote on capital articles to be presented at the annual town meeting including dollar amounts and funding sources. * A committee member should submit the votes of Capital Planning to the town clerk and board of selectmen.
- Discuss plan for capital planning to move forward on evaluation public safety building maintenance/repair/redesign.
- Discuss any updated information regarding Oakmont, Overlook, and district capital requests in the school capital plan. (Communicate with Ashburnham Capital Planning)
- Discuss potential large projects not listed on the capital plan
- Review capital planning checklist
- New business.

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long range capital plan of at least five years.

Submitted: Keith Harding