

# FORBUSH MEMORIAL LIBRARY

Board of Trustees

Meeting Agenda

Wednesday, March 9, 2022, 6:30 PM

Eloranta Room

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2022 MAR -7 AM 10:17

TOWN OF WESTMINSTER

*Due to ongoing pandemic concerns, this meeting will be available remotely.*

*Log-in information will be provided by calling 978-618-0421 prior to meeting; a link will be sent.*

## Call to Order

Approval of Minutes of February 8, 2022

## Correspondence

Lawyer: Estate of Roger Gerard

Cushing Academy: Community Service lawn raking set for 4/12

Jason: Report on adult programming plans

## Director's Report

BethAnne McManus began the ILL clerk position February 15

Illuminated announcement screen is operational

Digital environmental monitoring equipment has been installed

Annual Report sent to Town February 11

Great Decisions program is starting on Zoom

"Candidate's Night" to be scheduled

## Committee Reports

### Curatorial Committee

Contact initiated with appraisal firms and James Hand

Brochure revision update

### Building & Grounds

Window Cleaning Scheduled

Children's Room furniture pick up for reupholstery

### Technology

Report on web site meeting with Town

## Old Business

Covid precautions update;

Mandatory mask policy

Hours of operation

## New Business

Overdue Materials Fines Discussion

## Adjournment

Next Meeting: **April 12, 2022, 6:30 pm.**