

# TOWN OF WESTMINSTER

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TOWN OF WESTMINSTER



## PERSONNEL BOARD MEETING AGENDA

WEDNESDAY, APRIL 4, 2018  
TOWN HALL, ROOM 205  
5:00 P.M.

- A. **APPROVAL OF MINUTES**
  - MARCH 7, 2018
- B. **ONGOING BUSINESS**
  - CEMETERY REVIEW
  - EMPLOYEE HANDBOOK REVIEW
- C. **NEW BUSINESS**
  - ASSISTANT TOWN CLERK JOB DESCRIPTION REVIEW AND GRADING
- D. **PUBLIC COMMENT**
- E. **INFORMATIONAL ITEMS**
- F. **ADJOURNMENT**

AGENDA ITEMS LISTED ARE THOSE REASONABLY ANTICIPATED BY THE CHAIR TO BE DISCUSSED AT THE MEETING. NOT ALL ITEMS MAY BE DISCUSSED AND OTHER ITEMS NOT LISTED MAY BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.