



Capital Planning Committee

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TOWN OF WESTMINSTER

To: Town Clerk
From: Capital Planning Committee
RE: Capital Planning Committee meeting for April 7, 2021

Please post the following:

The Westminster Capital Planning Committee will meet in room 205 of the Town Hall at 6:00PM on April 7, 2021

The Committee's agenda for this meeting shall be the following:

- Approve minutes of March meeting
- Update of progress on Public Safety Building Committee
- Discuss request for Leominster Street coop building
- Discuss draft financial policies
- New business
- Set dates for future meetings

The purpose of the Capital Planning Committee is to study capital (tangible assets and projects) spending requests with a dollar value greater than \$15,000. The committee is charged with preparing annual capital spending recommendations to be submitted to the board of selectmen and advisory board and to be published in the advisory board booklet. The committee is also charged with developing a long-range capital plan of at least five years.

Submitted: Keith Harding